

## Sign Permits

Starting on November 3, 2014 the City of Forest Hills will begin enforcing the sign portion of the Zoning Ordinance as it relates to construction signs. All construction signs require a permit. Should you wish to place a construction sign on premise, then you will need a sign permit. Sign permits should be obtained in conjunction with obtaining the building permit or before a sign is placed. Sign permits cost \$25. Signs without permits will either be removed or may be subject to a penalty. The sign regulations are detailed below. Please read and be aware of the stipulations regarding construction signs.

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### SIGNS (From Zoning Ordinance)

(a) **Generally.**

(i) All Signs shall conform to the standards set forth in Table 4.10(b) and Table 4.10(c) and shall be maintained in a safe, orderly and presentable manner by the holder of the sign permit.

(ii) No Sign, other than Real Estate, Security Signs and Political Signs shall be erected without a sign permit. No Sign of any nature whatsoever shall be placed within the Right-of-Way. No Sign shall be illuminated except as provided in Section 4.09.

(iii) Any real estate broker licensed by the State of Tennessee and who maintains an office in such broker's residence and who is obligated pursuant to T.C.A. § 62-13-309(b) to maintain a Sign on the outside of the broker's residence shall be permitted to attach a personal identification sign in satisfaction of state law (a "Broker Sign"). Such personal identification sign must be affixed to the residence and shall not exceed one (1) square foot in size.

(iv) The City Manager shall inform the sign permit holder when, in the opinion of the City Manager, the Sign or Signs need repair or maintenance. If said repair or maintenance is not completed within thirty (30) days, the City Manager or the City Manager's designee may have the Sign or Signs removed.

(v) Any Structure which primarily serves the purpose of supporting or displaying any Sign shall be included in calculating the size and height requirements set forth in Table 4.10(b) and Table 4.10(c).

(vi) The City Manager, or his designee, is hereby authorized to remove, or cause to be removed, any sign within the city that does not comply with the requirements of this Section. Any signs removed by the City Manager or his designee shall be disposed of; and, the city will not be responsible for damage to any sign so removed.

*Omitted: temporary sign standards, refer to zoning code if needed.*

(a) **Temporary Sign Standards.** All signs not requiring permanent attachment shall comply with the following standards:

**Table 4.10(c)**  
**Temporary Sign Standards**

<u>Use</u>	<u>Type</u>	<u>Size (sq. ft.)</u>	<u>Height (ft.)</u>	<u>Number Per Street Frontage</u>
<b>Real Estate Sign</b>	Ground	25	5	1
<b>Subdivision</b>	Ground	25	6	2
<b>Special Events</b>	Ground	25	6	1
<b>Political Sign</b>	Ground	16	5	1
<b>Construction Sign</b>	<b>Ground</b>	<b>8</b>	<b>5</b>	<b>1</b>

(i) These temporary sign standards shall apply in all zoning districts.

(ii) Real Estate Signs must be removed within 7 days from any Lot upon termination of the listing or closing of a sale of the Lot for which the Real Estate Sign was erected. If a Real Estate Sign is not removed within such time, a penalty of \$25 per day will be due to the City from the realty company or the individual whose name is on the sign, beginning on the 8th day after the termination of the listing or closing.

(iii) On the day property is open for inspection, a separate "Open House" Sign may be placed beside the Real Estate Sign. Directional Signs not exceeding two (2) square feet in size nor more than two (2) feet in height above the ground may be placed at street corners on weekends (4:00 p.m. Friday - 8:00 p.m. Sunday or 8:00 p.m. if the Monday is a national holiday). No Directional Signs for property located outside of the City are permitted.

(iv) Temporary Subdivision Signs may remain in place for twelve (12) months, or until permanent entry is completed, whichever occurs first.

(v) Special Event Signs may be installed no earlier than one week prior to the event and must be removed within two (2) days after the event.

(vi) Political Signs are to be erected no sooner than ninety (90) days prior to an election and shall be removed within thirty (30) days after the election.

(vii) Construction Signs shall not be erected sooner than ten (10) days prior to the commencement of construction and shall be removed within five (5) days after completion of construction.

1.02. **Visibility At Street Intersections.** To ensure adequate vehicle sight distance at street intersections, no fence, planting, wall, sign, structure or other obstruction may be erected or maintained in excess of two (2) feet in height within two hundred (200) feet of the corner of any intersection (as the lines of the Right-of-Way are extended to create such a corner) on residential collector streets or within two hundred seventy-five (275) feet on all scenic arterial and arterial streets.

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I have read the sign portion of the zoning ordinance and am aware that should I erect a construction sign, I need to follow these rules and regulations.

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Signature from Permit Holder