

*City of Forest Hills, Tennessee*  
**Building Permit Application for:**

**Swimming Pools and Customary Accessory Structures**

**Project Address:** \_\_\_\_\_

**Parcel # :** \_\_\_\_\_ **Lot # & Subdivision :** \_\_\_\_\_

**Property Owner of Record Name:** \_\_\_\_\_

**Owner Mailing Address:** \_\_\_\_\_

**Phone Number:( )** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Contractor Information:**

**Name:** \_\_\_\_\_

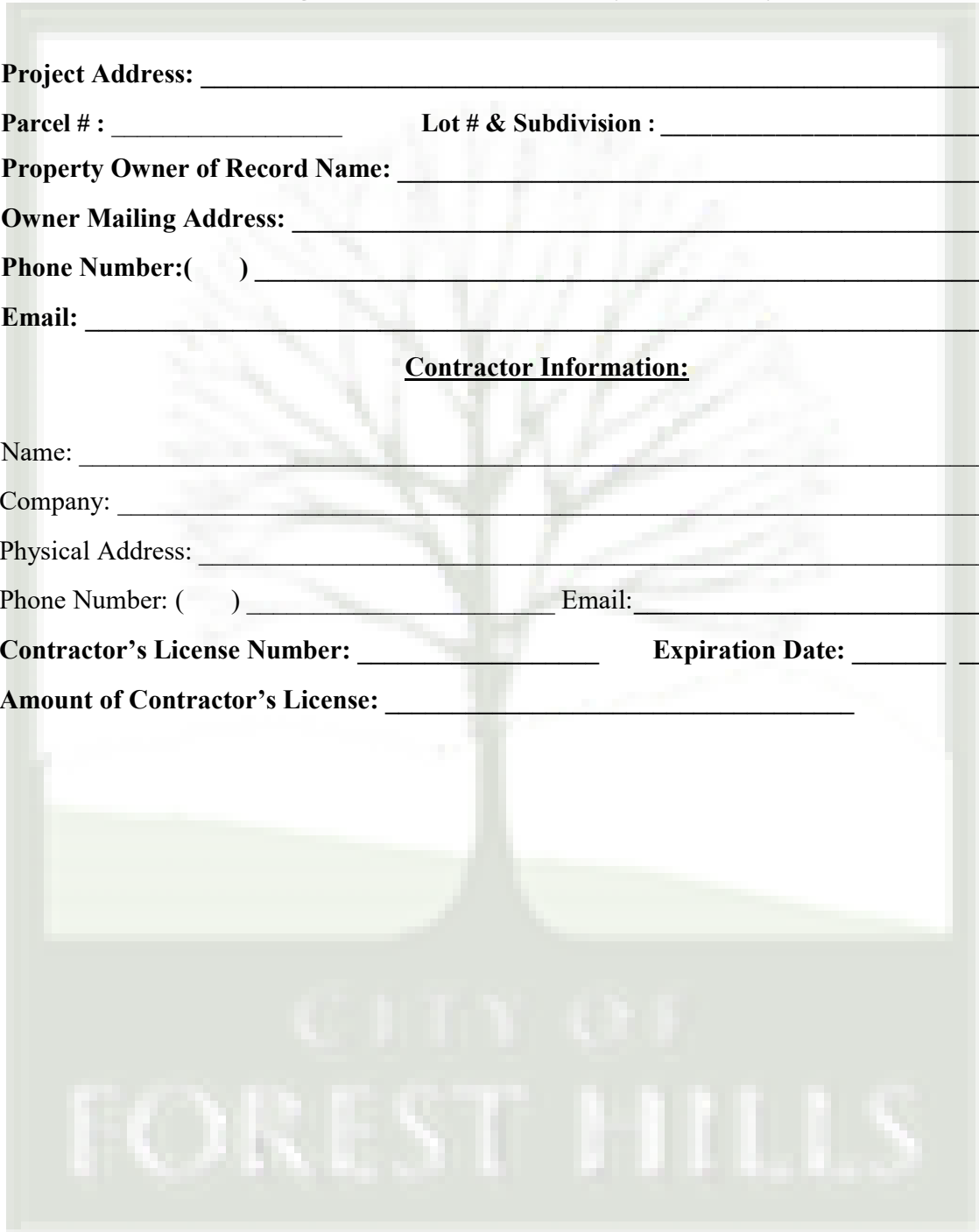
**Company:** \_\_\_\_\_

**Physical Address:** \_\_\_\_\_

**Phone Number: ( )** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Contractor's License Number:** \_\_\_\_\_ **Expiration Date:** \_\_\_\_\_

**Amount of Contractor's License:** \_\_\_\_\_



**PROPERTY INFORMATION:**

**Impervious surface ratios (ISR)** include building footprint, roofs, sidewalks, patios, driveways, walls, and paved/concrete/asphalt surfaces (including concrete around pools and spas).

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**Disturbances** over 2,500 square feet requires a land disturbance permit. Disturbances over 10,000 square feet require SWPPP & EPSC

1. Property Address \_\_\_\_\_
2. Parcel ID: \_\_\_\_\_
3. Zoning Designation: \_\_\_\_\_
4. Total Area of Land Disturbance: \_\_\_\_\_
5. Current ISR Percentage: \_\_\_\_\_
6. Maximum ISR per Zoning Ordinance: \_\_\_\_\_
7. Maximum Building Coverage per Zoning Ordinance: \_\_\_\_\_
8. Front Setback (in feet): \_\_\_\_\_
9. Rear Setback (in feet): \_\_\_\_\_
10. Side Setback (in feet): \_\_\_\_\_
11. Accessory Rear Setback (in feet): \_\_\_\_\_
12. Hillside Protection Overlay? \_\_\_\_\_
13. Floodplain Overlay District? \_\_\_\_\_
14. Total Square Footage of Parcel: \_\_\_\_\_

15. Current Total Square Footage Under Roof: \_\_\_\_\_
16. Estimated Cost of project: \_\_\_\_\_
17. Describe any proposed demolition of existing structures. If none, write N/A. \_\_\_\_\_
18. Will fence permit be included with the pool permit or will that be handled by a different contractor? Y/N  
If yes, please include a diagram of where the fence will be located on the property, description/photograph of fence type, and proposed height of fence (max height is 5 ft).  
\_\_\_\_\_  
\_\_\_\_\_
19. Describe the number and height of any proposed retaining walls. If none, write N/A:  
\_\_\_\_\_  
\_\_\_\_\_
20. Indicate number and dimensions of accessory structures such as outside fireplaces, patios, or pool houses to be added to the site.  
\_\_\_\_\_  
\_\_\_\_\_

21. **Proposed** Total NEW Square Footage Under Roof: \_\_\_\_\_  
22. **Proposed** total Impervious Surface Coverage: \_\_\_\_\_

Property Owner Signature and Date \_\_\_\_\_

**Contractor's** Signature and Date: \_\_\_\_\_

**City of Forest Hills, TN**

**Initial Pool/Spa Submittal Checklist**

1. Site plan properly depicting zoning, setbacks, accessory structure setbacks, retaining walls, interior walls and fences, and areas of land disturbance. Plan must also show existing **and proposed** topography.
2. SWPPP/Erosion Sediment Control Plans must be submitted with the site plan. At a minimum, this plan should tell the City what the project is, and how the site will be maintained during and post construction.
3. Geotechnical studies: if you are in hillside protection or steep slope area, Geotech is required without exception.
4. Submit detail on pool enclosure, including fence and gate locations. All features must comply with state and local regulations.
5. Clearly indicate if the property is located in a regulatory flood plain or floodway. Specify FEMA effective date of map and panel number.
6. Clearly indicate location of mechanical equipment pad. Indicate on plan the location of pool drains and where the excess water from pools will be directed.
7. Clearly indicate any location of vertical accessory features such as outdoor kitchens, decking, fire pits, water features, etc.



***Please contact the City of Forest Hills with additional questions – (615) 372-8677***