

RESOLUTION 2015-04

**A RESOLUTION ESTABLISHING FEES, COSTS AND EXPENSES CHARGED BY
THE CITY OF FOREST HILLS**

WHEREAS, the fees, costs and expenses charged by the City of Forest Hills should be organized, consolidated, and amended;

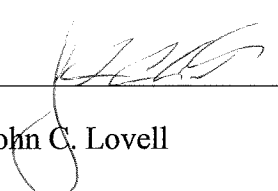
NOW THEREFORE BE IT RESOLVED by the Board of Commissioners for the City of Forest Hills as follows:

Section 1. The fees, charges, penalties, costs and other expenses to be charged by the City of Forest Hills are hereby adopted as set forth in the attached Exhibit to this Resolution (the "**Fee Schedule**").

Section 2. Any such charges heretofore established by ordinance or resolution in the City of Forest Hills which are in conflict with the Fee Schedule are hereby revoked, and the charges set forth herein shall be enforced.

Section 3. If any section, phrase, sentence or portion of this resolution is held invalid or unconstitutional for any reason by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision; and, such holding shall not affect the validity of remaining portions thereof.

Section 4. This resolution shall take effect immediately, the welfare of the city requiring it.



Mayor John C. Lovell

ATTEST:



City Recorder

Adopted: June 19, 2015

Fee Schedule for City of Forest Hills Effective As Of June 18, 2015

<u>Cross-Reference</u>	<u>Permit Requirement</u>	<u>Fee</u>
MC 8-101	Permit for sale of beer or alcoholic beverages	None
MC 9-101	Business, Peddlers, Solicitors Permit	\$50, plus bond ¹
MC 10-101	Domesticated Hen Permit	\$10
MC 11-205	Variance from Construction Noise Regulations	None
MC 12-401; MC 12-101, et seq.	<u>Permits required pursuant to ICC Model Codes</u>	
	General Building Permits:	\$52/100 SF, minimum of \$300
	Use and Occupancy Certificate	\$150
	90 Day Temporary Use and Occupancy Certificate ²	\$100 (\$2,500 Deposit)
	Storage Shed < 300 SF	\$150
	Storage Shed > 301 SF	\$300
	Replacement of Roof Decking ³	\$300
	Swimming Pools	\$500
	Impervious Surfaces	\$25/100 SF, minimum of \$250
	Permit Transfer Fee	\$100
	Permit Renewal Fee	50% of Original Fee

¹ Bond amount is set at the discretion of City Manager, provided bond is not more than \$10,000. If permit is for sale of books and/or magazines, bond amount shall not exceed \$1,000.

² Deposit of \$2,500 is required. Upon completion of outstanding work within 90 days, \$2,400 will be returned and a final Use and Occupancy Certificate issued. Should the contractor fail to complete designated work, then the deposit is forfeited.

³ No permit is required for replacing roof shingles; however, if in the course of replacing roof shingles, roof decking or other structural elements must be replaced, a building permit must be issued with a flat \$300 fee.

MC 12-402	Permit applicants must reimburse the City's actual inspection and approval costs if in excess of permit fee.	N/A
MC 12-404	Penalty for commencement of work without a permit.	Applicable permit fee will be doubled.
MC 12-704	Demolition Permit	\$250, but the fee is waived if issued with a new building permit ⁴
MC 12-705	Permit for transportation of a structure on city streets	\$2500
MC 14-201; ZO 3.03	<u>Temporary Use Permits:</u> Seasonal Agricultural Sales Special events Construction trailer or dumpster Temporary storage or portable	 \$150 None None None
MC 14-201; ZO 3.05	Permit for Construction of Cell Towers, Antennas	Application fee of \$1000, plus payment of the city's review expenses, not to exceed \$2500
MC 14-201; ZO 4.07	Curb Cut Permit	\$250
MC 14-201; ZO 4.08	Permit for Construction of Retaining Walls and Fences	\$100
MC 14-201; ZO 4.09	Exterior Lighting Permit	None
MC 14-201; ZO 4.10	Sign Permit	\$25
MC 14-201; ZO 8.05	Re-inspection fee	\$100
MC 14-201; ZO 8.05	Planning Commission: Concept Plan Review	\$250, plus \$25 per lot above the first 4 lots

⁴ If the applicant for a demolition permit does not acquire a building permit at the same time, the applicant must also deliver a performance agreement and letter of credit/bond/liquidated assets to secure the restoration of the premises and ongoing maintenance of the property. The letter of credit/bond/liquidated assets must be in amount of the demolition contract.

MC 14-201; ZO 8.05	Planning Commission: Preliminary Plat Application	\$400
MC 14-201; ZO 8.05	Planning Commission: Final Plat Application	\$150, plus \$5 per lot
MC 14-201; ZO 8.05	Planning Commission: Sign for Public Notice	Paid by Applicant
MC 14-201; ZO 8.05	Board of Zoning Appeals: Applications for any appeal, variance, special exception, interpretation, or other action	\$100
MC 14-201; ZO 8.05	Board of Zoning Appeals: Sign for Public Notice	Paid by Applicant
MC 14-201; ZO 8.05	Board of Commissioners: Zoning Change Application	\$1000, plus cost to notify all residents through mailing
MC 14-304	Development Permit for development in FP District	None
MC 15-504	Land disturbance permit – in excess of ¼ acre	\$350
MC 16-101	Excavation of City's right of way	\$250, plus bond ⁵
17-101	Private collection permits, but fee will be waived by City if applicant has a valid permit from Metro	None
MC 20-106	Tree permit	None
BOC Resolution 2012-05	Photocopies	\$0.15 per page

⁵ A bond is also required. If no pavement will be disturbed, the bond is \$1000. If the excavation will disturb pavement in right of way, the bond is \$2000. Contractors may file an annual bond for multiple street cuts, the bond amount being \$2500.