

City of Forest Hills Board of Commissioners
August 25, 2016
5:00 p.m. at City Hall

Mayor John Lovell presiding

- 1. Approval of the Minutes of the July 21, 2016 Meeting.**
- 2. Approval of Financial Statements from July, 2016**
- 3. Report from City Attorney, T. Chad White.**
 - (a) Efforts to improve Zoning Ordinance.
 - (b) Efforts to address future funding of Forest Hills specific services to its residents.
- 4. Report from the City Engineer, Brad Bivens.**
 - (a) Update on street paving efforts.
 - (b) Possible acquisition of speed monitoring device
- 5. Citizen's Comments.**
- 6. Adjourn.**

**MINUTES OF A MEETING OF
THE BOARD OF COMMISSIONERS
THE CITY OF FOREST HILLS**

August 25, 2016

The Forest Hills Board of Commissioners (also referred to herein as the "Board") held its regular monthly meeting on Thursday, August 25, 2016 at the City's Offices located at 6300 Hillsboro Pike, Nashville, TN, commencing at 5:00 p.m. Mayor John Lovell presided. Also present were Vice Mayor Lanson Hyde; Commissioner Henry Trost; Chad White, City Attorney; and Brad Bivins, City Engineer. Others present at the meeting are as shown on the attached sign-in sheet. A copy of the agenda for the meeting is also attached to these Minutes.

1. **Approval of the minutes of the July 21, 2016 meeting.** Mr. Trost motioned to approve the minutes from the July 21, 2016 meeting. Mr. Hyde seconded the motion, and the motion passed unanimously.
2. **Approval of the financial statements from July, 2016.** Mr. White reported that the reconciled financial statements had not been completed and that the approval of same would be passed to the next meeting. The Commissioners agreed to postpone approval of the July 2016 financials to the next meeting.
3. **Report from City Attorney, T. Chad White.**
 - a. **Efforts to improve zoning ordinance.** Mr. White reported that the initial proposed draft of Ordinance 2016-225 concerning bulk standard updates and improvements has been completed and is ready for public comment and multiple public hearings to discuss same. Mr. White reported the proposed schedule for the public hearings and ultimate consideration and vote on the ordinance. The initial informational meeting for the public to present the proposed ordinance is proposed for September 8, 2016. The public hearing for the Planning Commission would be on September 15, 2016. The first and second readings by the Board of Commissioners would be October 20, 2016 and November 17, 2016, respectively. The Commissioners considered this schedule and approved proceeding with same. Mayor Lovell indicated that it would be beneficial to publicize the September 8, 2016 informational meeting in the Green Hills News.
 - b. **Efforts to address future funding of Forest Hills specific services to residents.** Mr. White reported that efforts continued to development strategic response and alternative options to address challenges proposed by the elimination of the hall tax and reduction in City revenues used to fund

services furnished to Forest Hills residents. Following the development of the most desirable options, meetings will be scheduled with the appropriate elected officials and departments to discuss same.

4. Report from the City Engineer, Brad Bivens.

- a. **Update on street paving efforts.** Mr. Bivens reported that the City's paving contractor has renewed its contract. Mr. Bivens provided plans to the Commissioners concerning the next streets to be paved for the fiscal year 2016-2017. Those roads are Tara Drive, Hilldreth Drive, Tynewood Drive, and Stillhollow Road. Mr. Bivens reported that the anticipated cost should be approximately \$300,000. Mr. Bivens also reported that in an effort to reduce street blockage while paving work is being performed, machinery will be brought in to perform millings to a depth of 6". Mr. Bivens reported that rejuvenater has been applied to streets that have been paved to prolong good condition of newly paved streets.

Mr. Trost inquired if Valley Drive had been paved. Mr. Bivens reported that he believed it had been paved; however, if not, it would be paved at the same time Tara, Hilldreth, and Tynewood were paved.

Mr. Bivens also reported that a traffic study was performed on Tara Drive in 2016 determining volume of vehicles and speeds. In an effort to save costs and frustration associated with speed humps, the lining of Tara Drive would be spaced at 9.5' (as opposed to 10'). This narrowing of the lanes results in increased care taken by drivers and resulting slower speeds due to the perceived effect on the driver that the roadway is narrower (as opposed to simply the lines).

Mr. Trost inquired if the narrowing of the lines would provide space for walkways. Some discussion ensued, and Mr. Bivens indicated that both lanes could be moved to one side increasing the available shoulder/walking space on the opposite side, resulting in a larger, more usable width. Mr. Bivens will consider this line paving scenario and report same to the Commissioners at the next meeting prior to the work being performed on Tara Drive.

- b. **Possible acquisition of speed monitoring device.** Mr. Bivens reported that two quotes were obtained from three vendors for speed monitoring devices. Staff's preference was for a device called a "Stalker SAM." This device is formidable, but easily trailered to locations. The device records traffic information, displays vehicles speed, and flashes red and blue lights when a vehicle is speeding. Mr. Bivens reported that these devices are effective in reducing driver's speed. This device would be preferable to speed humps. Mr. Bivens indicated that, if acquired, the device could be used periodically following speeding complaints from residents or could be placed on some regular rotation on City streets. Mr. Bivens indicated that a location would need to be identified for storing the device.

Mr. Hyde inquired about known problem streets for speeding. Mr. Bivens indicated that Tara Drive and Chickering Lane near Sequoia are current problem areas. Mr. Bivens also indicated that given the nature of Chickering Lane, the speed monitoring device would be preferable to speed humps from a safety perspective. Mr. Hyde suggested that Park Brown be contacted to determine if he would be willing to store the device. Mr. Hyde and Mr. Bivens both spoke about benefits to this proposal, such as Mr. Brown's equipment could easily trailer the device to necessary locations (perhaps being a new service offered by Mr. Brown), and Mr. Brown's personnel would have the ability to shore up the positioning of the device along roadways, if same were needed.

Mr. Bivens indicated the likely need for a wheel lock or other anti-theft device. Mr. Trost confirmed that appropriate anti-theft devices should be acquired with the unit. Mr. Hyde indicated that the Commissioners wanted to be sensitive about the selected locations of the device with respect to surrounding neighbors due to the flashing light nature of the device. Mr. Bivens suggested that a local police department be contacted to confirm whether or not there are any applicable regulations or prohibitions concerning the use of these speed monitoring devices. Mr. Hyde indicated that the Stalker SAM appeared to be the most appropriate device for convenient deployment and most efficient and effective for the streets to utilize the device.

The Commissioners discussed the appropriate device to be selected, and it was decided that Mrs. Deaton-Moyer was authorized to purchase the device to be selected by her and Mr. Bivens subject to the City Manager's acquisition limit authorized under her discretion. Mr. Bivens indicated that some traffic data could be collected on Chickering Lane prior to deploying the device so that a comparison could be made to traffic speeds before and after use of the device. The Commissioners agreed this comparison was desirable and would be beneficial when reporting to residents the purpose and benefits received from the use of the device.

5. **Citizen Comments.** There were no citizen comments.

6. **Adjournment.** The meeting was adjourned.



Mayor



Recorder

