

City of Forest Hills Board of Commissioners
October 20, 2016
5:00 p.m. at City Hall

Vice-Mayor Lanson Hyde Presiding

1. Approval of the Minutes of the September 15, 2016 Meeting.
2. Approval of Financial Statements from September, 2016
3. Report from City Manager, Amanda Deaton-Moyer
 - (a) Recycling Day (10/15/2016)
 - (b) Neighborhood Watch Meeting
 - (c) Cultural Natural Resources Education Session
 - (d) Building Permit Report
 - (e) City Personnel Update
4. Report from the City Attorney, T. Chad White on Zoning Code Update Efforts
5. Report from City Engineer, Brad Bivens, on 2016 Street Paving.
6. Citizen's Comments.
7. Adjourn.

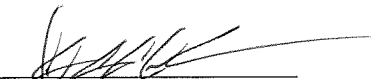
**MINUTES OF A MEETING OF
THE BOARD OF COMMISSIONERS
THE CITY OF FOREST HILLS**

October 20, 2016

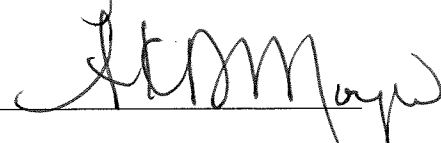
The Forest Hills Board of Commissioners (also referred to herein as the “Board”) held its regular monthly meeting on Thursday, September 15, 2016 at the City’s Offices located at 6300 Hillsboro Pike, Nashville, TN, commencing at 5:00 p.m. Vice-Mayor Lanson Hyde presided. Also present were Commissioner Henry Trost; Chad White, City Attorney; Brad Bivens, City Engineer; and Amanda Deaton-Moyer City Manager. Others present at the meeting are as shown on the attached sign-in sheet. A copy of the agenda for the meeting is also attached to these Minutes.

1. **Approval of the minutes of the September 15, 2016 meeting.** Mr. Trost motioned to approve the minutes from the September 15, 2016 meeting. Mr. Hyde seconded the motion, and it passed unanimously.
2. **Approval of the financial statements from September, 2016.** Mr. Trost motioned to approve the September financials. Mr. Hyde seconded the motion, and it passed unanimously. Mr. Hyde also commented on a few formatting issues.
3. **Report from the City Manager, Amanda Deaton-Moyer**
 - a. **Recycling Day, October 15, 2016.** Mrs. Deaton-Moyer reported that the recent recycling day had been the smoothest yet. While the numbers were not yet official, she and Ms. Hackett believed that the event had record participation for the fall.
 - b. **Neighborhood Watch Meeting.** Mrs. Deaton-Moyer said that the Neighborhood Watch Captains and community meeting was planned for the following Monday. Representatives from both precincts would be present to discuss law enforcement support. Mr. Hyde gave a brief history of the Neighborhood Watch effort in Forest Hills. The Board discussed the great example in the Chickering Hills neighborhood.
 - c. **Cultural Natural Resources Education Session: Cumberland River Compact and the Richland Creek Watershed.** Mrs. Deaton-Moyer said the meeting would be held the upcoming Tuesday and would feature a presentation from McKayle Houghton from the Cumberland River Compact. Mr. Trost provided some details about the session. Mr. Hyde said he had not heard much about the event in the way of advertisement. Mrs. Deaton-Moyer said it had been emailed, but agreed it had not been as widely advertised as previous sessions. She needed to circle back with Kay Simmons to determine what was needed to be better advertise the sessions.
 - d. **Building Permit Report.** Mrs. Deaton-Moyer delivered a report on the permits that had been issued for the first quarter of the fiscal year. The City had let 39 permits, four of which were new constructions. Of those new constructions, one was a demolition/rebuild. Twenty of the 39 permits were addition/renovations. Mr. Trost asked about how many new constructions had been let for the year. Mrs. Deaton-Moyer responded that about 15 had been let this year so far and 17 the previous year. She said she would bring another report at mid-year.

- e. **City Personnel Update.** Cynthia Despot, long time City Assistant, retired on October 14, 2016. The City would be celebrating her retirement with a proclamation during the next meeting and a party scheduled for November 29th. The City had hired Ms. Jamie Dupre to fill the position. She would start on November 14. Ms. Dupre comes to Nashville from Durham, North Carolina where she had spent much of her career working for Duke University. Mrs. Deaton-Moyer said she had selected Jamie from a large pool of applicants and felt she would be a good fit. She was looking forward to welcoming her.
- 4. **Report from City Attorney, T. Chad White.**
 - a. **Zoning Code Update.** Mr. White reported that the public informational session held on September 8, 2016 was productive. The Planning Commission was set to hold a public hearing during the meeting scheduled during the next hour. Based on the outcome of the public hearings and discussion, the Planning Commission would recommend or not recommend passage to the Board of Commissioners. Pending that recommendation, the Board would hear the ordinance for the first time in November.
 - 5. **Report from the City Engineer, Brad Bivens.**
 - a. **Update on 2016 street paving.** Mr. Bivens reported that work had been completed. Seven streets received resurfacing, representing about 2.1 miles. The City originally budgeted for about \$300,000, but the final cost was about \$321,000. The overage resulted from additional undercutting and repair required on Pinehurst. The City was holding about \$17,000 in retainage on the project. Mr. Bivens noted a few items he wanted completed before retainage was released.
 - 6. **Other.** Mr. Trost asked Mr. Bivens about an ongoing study happening at the Denton residence along the east side of Tyne Blvd. Mr. Bivens had reviewed the property several times over the years (with each new resident). The property was downhill from the road and featured a two-foot knee wall that intercepted water. With this most recent review, he had staff complete a survey and determined that the rear of the trapezoidal ditch in the backyard was at a slightly higher elevation causing water to pool and not flow properly into Richland Creek. Mr. Trost asked if a rain garden might help in this situation. Mr. Bivens said that a water storage solution like a rain garden might improve the water pooling, but it would not solve the problem.
 - 7. **Citizen Comments.** There were no citizen comments.
 - 8. **Adjournment.** The meeting was adjourned.



Mayor John C. Lovell



Recorder, Amanda Deaton-Moyer City Manager

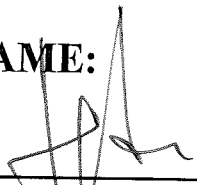
SIGN IN SHEET

**City of Forest Hills
Board of Commissioners Meeting**

Date: 10-20-16

NAME:

ADDRESS:



city

Amanda

city

Brian Brown

city

Chad

Henry

