

**City of Forest Hills Board of Commissioners**  
**September 15, 2016**  
**5:00 p.m. at City Hall**

**Mayor John Lovell Presiding**

1. Approval of the Minutes of the August 25, 2016 Meeting.
2. Approval of Financial Statements from July, 2016 and August, 2016
3. Report from the City Attorney, T. Chad White
  - (a) Award of chipper bid.
  - (b) Zoning Code Update Efforts
4. Report from City Engineer, Brad Bivens, on 2016 Street Paving.
5. Citizen's Comments.
6. Adjourn.

**MINUTES OF A MEETING OF  
THE BOARD OF COMMISSIONERS  
THE CITY OF FOREST HILLS**

**September 15, 2016**

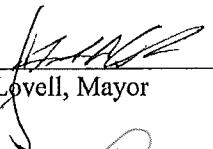
The Forest Hills Board of Commissioners (also referred to herein as the “Board”) held its regular monthly meeting on Thursday, September 15, 2016 at the City’s Offices located at 6300 Hillsboro Pike, Nashville, TN, commencing at 5:00 p.m. Mayor John Lovell presided. Also present were Vice Mayor Lanson Hyde; Commissioner Henry Trost; Chad White, City Attorney; and Brad Bivens, City Engineer. Others present at the meeting are as shown on the attached sign-in sheet. A copy of the agenda for the meeting is also attached to these Minutes.


1. **Approval of the minutes of the August 25, 2016 meeting.** Mr. Trost motioned to approve the minutes from the August 25, 2016 meeting. Mr. Hyde seconded the motion, and the motion passed unanimously.
2. **Approval of the financial statements from July and August, 2016.** Mr. Hyde motioned to approve the July and August, 2016 financials. Mr. Trost seconded the motion, and the motion passed unanimously.
3. **Report from City Attorney, T. Chad White.**
  - a. **Award of Chipper Bid.** Mr. White reported that there had been one bidder for the chipper services contract, The Parke Company, which is the current provider of these services. The Parke Company was awarded the contract. Mr. White reported that some minor revisions and updates had been made to the form of the services contract in connection with the bidding process. The structure of the contract remains the same as is presently in effect. There are fixed monthly services for a flat fee, “as needed” services at an hourly rate, and emergency services for a slightly higher hourly rate. Mr. Hyde noted that the new rates represented a reasonable increase from the current services contract.
  - b. **Zoning Code Update.** Mr. White reported that the public informational session held on September 8, 2016 was productive. The presentation for the proposed amendments and the intended purposes for the amendment were well received by the residents in attendance. It was apparent from a handful of questions that explanations of the intent and desired effect of the amendments clarified some misconceptions resulting in increased support for the proposed amendment. Some constructive criticism of the new standards, such as the height restrictions and the two proposed height zones, was made by an architect who works on Forest Hills projects but is not a resident. Additional comments and feedback were encouraged for upcoming public hearings on the Ordinance.

Mr. Lovell inquired about the procedures and timing related to the consideration and ultimate vote on the Ordinance. The current schedule would be the public hearing before the Planning Commission at its meeting in October, after which the Planning Commission will make its recommendation to the Board. The Board would then consider the Ordinance on first reading at its November meeting, and the second and final reading and vote will take place at the Board's December, 2016 meeting.

There was some discussion about improving notice to residents on matters such as the Ordinance. There was a consensus that city-wide mailings were an unwarranted expense, but that some strategically placed signs at a few high traffic intersections would be helpful. There was also some discussion about ways to increase membership in the City's email distribution list for events, notices, announcements, etc. It was suggested that offers to join and signup instructions could be published in the Green Hills News occasionally along with other matters requiring notice and perhaps a note in the Next Door Forest Hills.

4. **Report from the City Engineer, Brad Bivens. Update on 2016 street paving.** Mr. Bivens reported that work had begun on Tara Drive and Pine Hurst Drive and that paving should commence on Monday, September 19<sup>th</sup>. Mr. Bivens reported that NES was also performing work in the area. Efforts were being made to coordinate the paving and electrical work so that delays could be avoided. Mr. Bivens also noted that he was pleased to observe that NES was using pads under the outriggers of its vehicles, which prevents damages to the pavement.
5. **Citizen Comments.** There were no citizen comments.
6. **Adjournment.** The meeting was adjourned.

  
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John C. Lovell, Mayor

  
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Recorder, T. Chad White

**SIGN IN SHEET**

**City of Forest Hills  
Board of Commissioners Meeting**

Date: September 15, 2016

**NAME:**

**ADDRESS:**

John Howell

4005 Audrean Dr

T Chad White

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L Ann

City

Henry Mroz

City

Paul Bivens

City

Clay Jackson

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Cynthia Dupont

City Commission