

City of Forest Hills Board of Commissioners

November 19, 2015

5:00 p.m. at City Hall

Mayor John Lovell presiding

- 1. Approval of the Minutes of the October 15, 2015**
- 2. Approval of Financial Statements: October, 2015**
- 3. Report from City Manager, Amanda Deaton-Moyer.**
 - (a) Contract Award: Radnor Lake Entrance Bikeway Landing.
 - (b) Neighborhood Watch Progress
 - (c) Text Communication
- 4. Report from City Attorney, Matt Foster**
 - (a) Bikeway Crossing at Granny White Pike- Update on Purchase.
- 5. Report from the City Engineer, Brad Bivens.**
 - (a) Bikeway along Tyne- update from survey.
 - (b) Road Preservation
- 6. Other**
 - (a) Update and requests from the Cultural and Natural Resources Committee
 - (b) Invasive and Native Plant Species Educational Session
- 7. Citizen's Comments.**
- 8. Adjourn**

**MINUTES OF THE MEETING OF
THE BOARD OF COMMISSIONERS OF
THE CITY OF FOREST HILLS**

November 19, 2015

The Forest Hills Board of Commissioners (the "Board") held its regular monthly meeting on November 19, 2015 at City Hall, 6300 Hillsboro Road, Nashville, Tennessee, beginning at 5:00 p.m. Mayor John Lovell presided. Also present were Vice-Mayor Lanson Hyde, Commissioner Henry Trost, City Attorney, Matt Foster, City Engineer Brad Bivens, and City Manager, Amanda Deaton-Moyer. Others present are shown on the attached sign-in sheet. A copy of the Agenda is attached to these minutes.

1. **Approval of the Minutes of the October 15, 2015 Meeting.** Commissioner Trost motioned to approve the minutes as submitted. Mayor Lovell seconded the motion. The Board voted unanimously to approve the minutes of the October meeting.
2. **Approval of Financial Statements from October, 2015.** Commissioner Trost motioned to approve the October financial statements as submitted. Mayor Lovell seconded the motion and it passed unanimously.
3. **Report from City Manager, Amanda Deaton-Moyer.**
 - a.) **Contract Award: Radnor Lake Entrance Bikeway Landing.** Mrs. Deaton-Moyer provided the Board with the tab sheet from the bid (attached here in). There were three bids. She recommended the lowest bidder, Sessions Paving. Sessions' bid was \$76,800. The next lowest bid come from Site Works, who bid \$78,572. After discussion, Commissioner Trost motioned to award Sessions Paving the contract for the Radnor Lake Entrance Bikeway Landing construction. Mayor Lovell seconded and it passed unanimously.
 - b.) **Neighborhood Watch Progress.** Mrs. Deaton-Moyer stated that she had met with volunteer coordinator, Maury Woolwine a few times. Together they had developed a map (attached here in) and met with the Belle Meade Police Department to explore how they started their program. Mrs. Deaton-Moyer said she had identified candidates for neighborhood captains. Ideally, the interested captains would be meeting in December to discuss getting started. Vice-Mayor Hyde asked if rules had been set to discourage captains from sending out impertinent information such as coyote sightings and individual awards. Mrs. Deaton-Moyer stated that both of these items were on the "don't send" list.
 - c.) **Text Communication.** Mrs. Deaton-Moyer stated that earlier in the week, she set up an emergency text communication. This would be used primarily for emergency situations such as during snow events, storms, closed roads, and water main breaks. The first year would be a trial. If it was successful they would continue. The information for signing up would be in the

newsletter and on the website. Additionally, that information would be included in the new neighbor packets.

4. Report from City Attorney, Matt Foster.

- a.) **Bikeway Crossing at Granny White Pike- Update.** Mr. Foster said he had continuously followed-up with Strong Tower Bible Church. They said that all had been approved, but they were waiting for the land to be released from the bank. Mr. Foster said he had previously sent all the documents. He was waiting on the Church to send edits. He said he hoped for progress before the next meeting.
- b.) **Bethel World Outreach Church.** Mr. Foster stated that Commissioner Hyde had requested that he work on a message to the Metro Board of Zoning appeals regarding the look of the Bethel World Outreach Church addition. The massive warehouse-like structure defied the context of the residential neighborhood. Mr. Foster said he was thinking of composing something that reminded the (Metro) Board they had codes in place to address contextual neighborhood issues, but that the will to use the code must also be present. Once finished he suggested sending the letter to a number of officials including Mayor Barry. Commissioner Hyde said he wanted to be careful not to poke the bear. If anything was sent at all, he wanted the language to be kind, but compelling. There was some discussion about the Bethel Church building and the role of the Metro Board of Zoning Appeals in the future.
- c.) **Executive Session.** Mr. Foster asked that the Board adjourn to and convene an executive session after the meeting.

5. Engineer's report

- a.) **Bikeway along Tyne.** Mr. Bivens said the survey had been finished. Results would be ready soon. In the meantime, Mrs. Deaton-Moyer and Mr. Mike Agnew, from Neel-Schaffer had met with Michael Skipper from the Metropolitan Planning Organization. Mr. Skipper gave the City a path and process to place the bikeway project on the transportation improvement plan (TIP). This would be important to be eligible for most state and federal funding. Mr. Bivens stated that he had familiarized himself with the state grant processes and recommended a work session to explain this process to the Board. Mrs. Deaton-Moyer added that the process was complicated and there were laborious rules that had to be followed in a specific order.
- b.) **Street Preservation.** Mr. Bivens stated that he had completed his research on the different types of street preservation techniques. He reviewed the specifications for reclaimite and other water-based emulsified asphalt products. He had determined all were non-toxic and could be used. He provided some cost estimates and explained that such preservation

techniques has tremendous potential savings over time. He was still developing the lists of streets and would have that ready soon. The City was going to aim to award the contract in April.

6. Other

- a.) **Update and requests from the Cultural and Natural Resources Committee.** Mrs. Kay Simmons, chairperson of the Cultural and Natural Resources Committee, greeted the Commissioners and presented ideas from the Committee. Specifically, she suggested additional tree plantings along Hillsboro Pike, to be bought with already-budgeted money, and memorial benches. She described the proposed process for the memorial benches that included donations for purchase and maintenance. The overall plan had been prepared by Hodgson and Douglas, who had created the previous beatification plan. Mayor Lovell asked about how the committee had envisioned the memorial process to work. Mrs. Simmons elaborated, but the City would largely be in charge. Commissioner Trost said he had not had time to review the plan. Vice-Mayor Hyde asked that the Commission study the plan before making a decision.
- b.) **Invasive and Native Plant Species Educational Session.** Mrs. Simmons reported that the even had been successful with about 25 in attendance and four great panelists. Mr. Parke Brown brought in live examples of Eurasian Honey Suckle and Ailanthus. Many stayed after to discuss issues with the panelists. It was an overall success. The next educational session was to cover clean water.

7. Citizens Comments.

- a.) **Mr. Jess Perry of 1712 Kingsbury** was complimentary of the Board and their service to the City. He asked that Kingsbury be considered for beautification like Hillsboro Pike. Specifically, he noted the entrance form Old Hickory was unsightly and needed attention. He suggested trees to make it more attractive. He also felt the right-of-way could be "dressed-up." Vice-Mayor Hyde appreciated Mr. Perry's comments and said that most residents probably have two or three good ideas like Mr. Perry's. The City should solicit them for those ideas for beautification.

8. The meeting was adjourned.



Mayor



Recorder

SIGN IN SHEET

**CITY OF FOREST HILLS
Board of Commissioners Meeting**

Date: November 19, 2015

NAME:

ADDRESS:

John Howell

6005 Andrews Dr

Cynthia Akers

City Assistant

Matt Foster

#300.

Jess Perry

Empire

Carla Perry

Empire

HENRY TROST

city

Ray Simon

city

Frank Buro

city

[Signature]

CITY

Bill Wu

5025 STANFORD CT