

City of Forest Hills Board of Commissioners

September 17, 2015

5:00 p.m. at City Hall

Mayor John Lovell presiding

- 1. Approval of the Minutes of the August 20, 2015**
- 2. Approval of Financial Statements: August, 2015**
- 3. Report from City Manager, Amanda Deaton-Moyer.**
 - (a) Chipper Contract Renewal.
 - (b) First Reading: An ordinance to amend Title 14, Chapter 2 of the Municipal Code relating to the Zoning Ordinance and impervious surface.
 - (c) Resolution 15-05: Amending Personnel Policies and Procedures.
 - (d) Discussion, fences.
- 4. Report from City Attorney, Matt Foster**
 - (a) Bikeway Crossing at Granny White Pike- Update
- 5. Report from the City Engineer, Brad Bivens.**
 - (a) Bikeway along Tyne.
 - (b) Paving Update
- 6. Other**
 - (a) Granny White Market
 - (b) Google Fiber Announcement
 - (c) Kellytown Update
- 7. Citizen's Comments.**
- 8. Adjourn**

RESOLUTION NO. 2015-05

A RESOLUTION TO ESTABLISH A PERSONNEL POLICY FOR THE CITY OF FOREST HILLS, TENNESSEE.

WHEREAS, on December 18th, 2008 the City of Forest Hills adopted a personnel policy; and

WHEREAS, the Board of Commissioners has determined that the aforementioned personnel policy is outdated; and

WHEREAS, the Board of Commissioners has determined that it is in the best interest of the City of Forest Hills to adopt the revised personnel policy referenced below;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the City of Forest Hills, Tennessee that the following is hereby approved:

Section 1. The City of Forest Hills adopts the revised personnel policy manual dated September 17, 2015 that is attached to this Resolution.

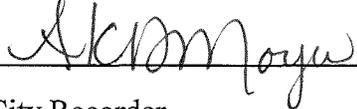
Section 2. This revised personnel policy dated September 17, 2015 repeals and replaces any and all previously adopted personnel policy or policies.

Section 3. This Resolution takes effect immediately upon its passage, the public welfare requiring it.



Mayor John C. Lovell

ATTEST:



City Recorder

Adopted: **September 17, 2015**

**MINUTES OF THE MEETING OF
THE BOARD OF COMMISSIONERS OF
THE CITY OF FOREST HILLS**

September 17, 2015

The Forest Hills Board of Commissioners (the “Board”) held its regular monthly meeting on September 17, 2015 at City Hall, 6300 Hillsboro Road, Nashville, Tennessee, beginning at 5:00 p.m. Mayor John Lovell presided. Also present were Vice-Mayor Lanson Hyde, Commissioner Henry Trost, City Attorney, Matt Foster, and City Manager, Amanda Deaton-Moyer. Others present are shown on the attached sign-in sheet. A copy of the Agenda is attached to these minutes.

- 1. Approval of the Minutes of the August 20, 2015 Meeting.** Commissioner Trost motioned to approve the minutes as submitted. Mayor Lovell seconded the motion. The Board voted unanimously to approve the minutes of the August meeting.
- 2. Approval of Financial Statements from August, 2015.** Commissioner Trost motioned to approve the August financial statements as submitted. Mayor Lovell seconded the motion and it passed unanimously.
- 3. Report from City Manager, Amanda Deaton-Moyer.**
 - a.) Chipper Contract Renewal:** Mrs. Deaton-Moyer stated that the City had two options, to renew the contract with the Parke Company for chipper service or put the service out to bid. Mrs. Deaton-Moyer recommended renewing the service with the Parke Company. After brief discussion, Commissioner Trost motioned to approve the contract with the bid. Mayor Lovell seconded it, and it was approved unanimously.
 - b.) First Reading: Ordinance 2015-222 to amend Title 14, Chapter 2 of the Municipal Code relating to the Zoning Ordinance and impervious surface.** Mrs. Deaton-Moyer briefly described the change to the impervious surface definition in the Zoning Ordinance. This change would increase permeable pavements from counting at only 33% of impervious surface to counting as 67% of impervious surface, limiting developers’ use of permeable systems to cover surface area. There was discussion regarding examples of pervious paver’s uses in Forest Hills. Once approved, the ordinance would have to go through a public hearing, be certified by the Planning Commission, and approved on second reading. Commissioner Trost motioned to approve the Ordinance 2015-222. Mayor Lovell seconded the motion and it passed unanimously.
 - c.) Resolution 2015-05 to amend Personnel Policies and Procedures.** Mrs. Deaton-Moyer stated that the Personnel Policies had not been updated since 2008. The update was to incorporate FMLA (family medical leave act), update the health insurance contributions, and modernize the policies to reflect current practices. After discussion, Commissioner Trost motioned

to approve the Resolution 2015-05. Mayor Lovell seconded the motion and it passed unanimously.

- d.) **Discussion, Fences.** Mrs. Deaton-Moyer stated there had been some question of whether the City should continue to allow chain link fences. She briefly outlined the law regarding fences: they were allowed to be no higher than four feet, must be powder-coated green and black, and had to be half-covered by vegetation. Mayor Lovell asked if this had been a problem recently. Mrs. Deaton-Moyer responded that fences were the most common project people start without a permit. Recently, she told someone to take down a 6-foot chain link, metallic fence. This was one in a sequence of confusion over chain link fencing. Generally, when people wanted chain link fences, they put them in the wood/brush line of the yard. This was acceptable by the current code, but allowed for gray area. There was concern that the use of chain link fencing may be abused. Mr. Trost asked about the difference of cost between four-board or aluminum clad fencing and chain link. Mrs. Deaton-Moyer said she would get that information to him. After some discussion, Mayor Lovell suggested that the Board bring this topic to the Planning Commission to hear their opinion. This course of action was agreed upon.

4. **Report from City Attorney, Matt Foster.**

- a.) **Bikeway Crossing at Granny White Pike- Update.** Mr. Foster stated that the Elders of Strong Tower Bible Church had agreed to let the City purchase the land but the transaction had not yet taken place. Because the Church has a mortgage, they required bank approval for this type of transaction. This has slowed the process. Mr. Foster stated that he felt that the Church wanted to sell the property, but were slowed by the bank.

5. **Engineer's report**

- a.) **Bikeway along Tyne.** Mrs. Deaton-Moyer stated that she and Vice-Mayor Hyde had met with the greenways and parks personnel at Metro Nashville. The meeting was pleasant. Generally, the parks staff praised the plan and believed it would fit in the overall connectivity plan for Nashville. They gave Forest Hills some thoughts on who to contact for funding and how to ensure the path was incorporated in other plans. They believe that the Metro Planning Organization would be the most important entity with whom to discuss the bike path. Additionally, affected residents had been informed of preliminary plans for the path and the upcoming survey.
- b.) **Paving update:** The smaller streets along Robert E. Lee had been paved and the curbs completed. Mrs. Deaton-Moyer said she was pleased with the post curb along Cherry Blossom. It was an improvement from the layered asphalt that previously faced the ditch. Cromwell and the southern portion of the Robert E. Lee would be paved next.

6. **Other**

- a.) **Granny White Market.** The City had been fielding several calls about the status of the Granny White Market. Vice-Mayor Hyde stated that he had heard a bit about a possible lawsuit to be filed, but nothing concrete. As of the day of this meeting, Dan Smith was expected to leave the market by October 1.
- b.) **Google Fiber Announcement:** Google Fiber had released a statement that morning that said that Google was revising its' franchise agreement to include the Satellite Cities. Officials at Google told the City that they would be requesting permits before the end of the year. Residents that were interested were encouraged to sign up on Google's fiber website.
- c.) **Kellytown Update:** The Friends of Kellytown met the evening prior and heard a report from archeologists who had surveyed the Kellytown property. Archaeologists were encouraged by their findings. The Board considered next steps.

7. **Citizens Comments.**

- a.) Mr. Richard Chapman of 1612 Tyne Blvd. asked the Board about their intentions along Tyne Blvd. He was concerned that residents were not informed about the process. Vice-Mayor Hyde stated that the plans were very preliminary, in fact, they were actually trying to determine if the path was even feasible. Residents along the area under questions had been informed about a survey. Until the Board had more tangible information, they were taking it slowly and only notifying those directly affected.

8. **The meeting was adjourned.**

Mayor

Recorder

SIGN IN SHEET

**CITY OF FOREST HILLS
Board of Commissioners Meeting**

Date: September 17, 2015

NAME:

ADDRESS:

HENRY TROST

city

Amanda

City Hall

Matt Foster

#3 GM.

Richard Chapman

1612 Tyne Blvd.

Cynthia Dupont

City Assistant

John Hook

CITY

City

Blank lined area for additional names.

Blank lined area for additional addresses.