

**MINUTES OF THE MEETING OF
THE BOARD OF COMMISSIONERS OF
THE CITY OF FOREST HILLS**

December 18, 2014

The Forest Hills Board of Commissioners (the “Board”) held its regular monthly meeting on December 18, 2014 at City Hall, 6300 Hillsboro Road, Nashville, Tennessee, beginning at 5:00 p.m. Mayor John Lovell presided. Also present were Vice-Mayor Lanson Hyde, Commissioner Henry Trost, City Attorney, Matt Foster, City Engineer, Brad Bivens, and City Manager, Amanda Deaton-Moyer. Others present are shown on the attached sign-in sheet. A copy of the Agenda is attached to these minutes.

1. **Approval of the Minutes of the November 20, 2014 Meeting.** Commissioner Trost motioned to approve the minutes as submitted. Vice-Mayor seconded the motion. The Board voted unanimously to approve the minutes of the November 20, 2014 meeting.
2. **Approval of Financial Statements from November 2014.** Vice Mayor Hyde motioned to approve the November financial statements as submitted. Commissioner Trost seconded the motion and it passed unanimously.
3. **Resolution 2014-03 regarding Donation to Friends of Kellytown.** This resolution was to contribute funds (\$100,000) to the Friends of Kellytown, a non-profit organization, for the purpose of acquiring the Native American archeological site known as Kellytown. The Commissioners thanked former Mayor Bill Coke for his dedication to the project and expressed continued support for the endeavor. *Vice-Mayor Hyde motioned to approve resolution 2014-03, Commissioner Trost seconded it, and it was approved unanimously. A copy of the resolution is attached to these minutes.*
4. **Resolution 2014-02 Reappointing David McMackin as Municipal Judge.** Mrs. Deaton-Moyer explained that the resolution was identical to the previous resolution. This resolution incorporated the original \$100 per court date fee paid to the judge. *Commissioner Trost motioned for approval, Vice-Mayor Hyde seconded it and it was approved unanimously.*
5. **Report from City Manager, Amanda Deaton-Moyer.**
 - a.) **Second Reading: Ordinance 2014-219 to Amend Title 11, Chapter 2, Section 203 of the Municipal Code related to Construction Site Restrictions.** Mrs. Deaton-Moyer outlined the holidays that the construction would be restricted: New Year’s Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, and Christmas Day. The days for Thanksgiving and Christmas had been specified after comments from the last Board meeting. *Commissioner Trost motioned to approve, Vice-Mayor Hyde seconded it and it was approved unanimously on second and final reading.*

- b.) **Second Reading: Ordinance 2014-218 to amend the Zoning Code to redefine the definition of single-family dwellings.** Mrs. Deaton stated that they began work on this project in September with the first reading and discussion. A public hearing had been held by the Planning Commission and Board of Commissioners. There was no additional discussion. *Commissioner Trost motioned to approve, Vice-Mayor Hyde seconded it and it was approved unanimously on second and final reading.*

6. Report from the City Engineer, Brad Bivens.

- a.) **Capital Plan for Roads and Report on Cost per Mile.** Mr. Bivens provides a report that detailed the cost of paving the planned streets for fiscal year 2016. Previously, they had based estimates on cost on asphalt without considering other costs such as striping, curbing, raising manholes, and other miscellaneous items. It was estimated that the cost to pave was \$149,000 per mile. The document (attached to these minutes) estimated costs calculated in two ways: estimated tonnage of asphalt with a 15% increase for miscellaneous items and cost per mile. The difference between the two was about \$15,000 – the cost per mile being the higher estimate. Vice-Mayor Hyde asked if this included the drainage and replacement of culverts associated with paving. Mr. Bivens responded that it did not because replacement needs were specific to streets and difficult to generalize. He used the example of Robert E. Lee requiring each culvert to be replaced, but Cromwell having only one culvert that needed replacement. There was great variance in drainage costs that would skew the average per mile, and make it a less useful tool. He mentioned that he had an inventory of rusted out culverts that needed to be repaired over time. He could add that as an annual cost. Vice-Mayor Hyde asked that Mr. Bivens review that so that an annual needed funding could be obtained. Mayor Lovell asked if there was a correlation between asphalt costs and the cost of oil/gasoline. Mr. Bivens responded that there would possibly be a correlation. The portion of oil needed to make the asphalt mix was from the dregs of the oil barrel (what wasn't used for gas and other premium uses). The more efficiently oil is used, the less dregs are available, therefore the cost of asphalt does not always follow the cost of oil directly.

7. Citizens Comments. Mayor Lovell asked if there were any citizens present who wished to comment. Non were present

8. The Board moved to take a brief recess while awaiting John Poole, auditor, to arrive.

9. Report from the City Auditor, John Poole. The Board reconvened to hear the report from John Poole. Mr. Poole introduced himself and described the function of the annual audit. He said his job was to ensure the City was getting the money it should and spending it accordingly. . Mr. Poole said that he found no areas of

fraud or malfeasance and that the City was in an excellent position. He stated the City ended the year under the proposed budget and had increased capital assets by over 1.2 million. A copy of the audit is provided in these minutes. The Board accepted the report as submitted.

10. The meeting was adjourned.

Mayor

Recorder