

**MINUTES OF THE MEETING OF
THE BOARD OF COMMISSIONERS OF
THE CITY OF FOREST HILLS**

October 16, 2014

The Forest Hills Board of Commissioners (the "Board") held its regular monthly meeting on October 16, 2014 at City Hall, 6300 Hillsboro Road, Nashville, Tennessee, beginning at 5:00 p.m. Mayor Bill Coke presided. Also present were Vice-Mayor John Lovell, City Attorney, Matt Foster, City Engineer, Brad Bivens, and City Manager, Amanda Deaton-Moyer. Others present are shown on the attached sign-in sheet. A copy of the Agenda is attached to these minutes.

- 1. Approval of the Minutes of the September 18, 2014 Meeting.** Vice Mayor Lovell made a motion to approve the minutes as submitted. Mayor Coke seconded the motion. The Board voted unanimously to approve the minutes of the September 18, 2014 meeting.

- 2. Approval of Financial Statements from August, September 2014.** Mayor Coke asked Mrs. Deaton-Moyer to explain the balance sheet. She explained that there were two numbers- a total fund balance and a fund balance based on budget and audit adjustments. The negative number was a result of placing the hall income tax received in July into the previous fiscal year, the period for which it was collected. The City came in under budget in FY2014, but changing the hall income tax revenue to a lower number made the balance negative. Overall the City was in good shape financially and the negative number was based on a modified accrual accounting method. This was the case on both the August and September financial Statements. After this discussion, Vice Mayor Lovell made a motion to approve the August Financial Statements as submitted. Mayor Coke seconded the motion and it passed unanimously. Vice Mayor Lovell made a motion to approve the September Financial Statements as submitted. Mayor Coke seconded the motion and it passed unanimously.

- 3. Report from City Manager, Amanda Deaton-Moyer.**
 - a.) Recycling Turnout.** Mrs. Deaton-Moyer gave the commissioners the recent totals after the last recycling day. Since the program had begun, over 89,000 pounds (44 Tons) of debris had been diverted from the landfill. This debris consisted of old electronics, batteries, donations, scrap metal items, and paper. She indicated that 66 tires, 1,866 light bulbs, 94 Mattresses, and almost 90 cubic feet of old medicine had been collected. The participation had been steady over the five events averaging 240 vehicles each. In the spring, the City began offering paper shredding. She said this had been popular and they had shredded 11,000 pounds of paper across the two events.

 - b.) Litter pick-up.** Mrs. Deaton-Moyer stated that Cultural and Natural Resources Board would sponsor a Litter-Pick up on November 8, 2014. It will begin at 8 a.m. Sally Huston is heading the effort. The City will send emails, use social media, and purchase signs to advertise for the event.

 - c.) Meeting with Midtown Hills Precinct.** Mrs. Deaton-Moyer gave the Board a brief update on the City's meeting with Commander Lokey and Sergeant Jones at the new Midtown Hills Precinct. She detailed the territory of the precincts: the West Precinct serves Forest Hills west of Hillsboro Pike and the Midtown Hills Precinct serves Forest Hills east of Hillsboro Pike. She said they discussed some of their more pressing issues such as solicitors, lighting, and possible cameras. She said Sergeant Jones had provided the City with some language to send residents regarding solicitors. Sergeant Jones also provided a contact in the surveillance unit who would be happy to work with the City. She said she had a meeting set up with that unit the next day.

- d.) **Response to Jim Gardner's Letter dated September 8, 2014** The City received a detailed letter (attached herein) from Jim Gardner regarding construction activity. Mrs. Deaton-Moyer stated that Mr. Gardner was uniquely qualified to opine about construction activity because he is currently witnessing construction on three lots surrounding his home. She addressed each of the comments/concerns in the letter. The first regarded requiring staging areas on the construction properties. Mrs. Deaton-Moyer stated the City had recently addressed this issue in three ways: requiring staging areas on site plans for permitting, passing an ordinance that limited parking in the right of way, and creating a standard note (in subdivisions) that require construction staging areas. The next set of issues involved construction site debris. She noted that the inspector has a right to shutdown projects that become unsightly and this could be enforced more regularly. Another issue raised concerned the presence of easements and access to utilities. Mrs. Deaton-Moyer responded that the Planning Commission required that each new subdivision have access to utilities through the proper easements. Many of the other issues outlined in Mr. Gardner's letter involved common courtesies, such as loud music, informing neighbors about construction timeline, and being courteous to neighbors and their guests. Mrs. Deaton-Moyer said it was difficult to legislate manners, but she could create a document for contractors suggesting these activities. While it might not be binding, it would show contractors the City's expectations.

4. **Report from City Attorney, Matt Foster**

- a.) **Discussion of single-family dwellings.** Mrs. Deaton-Moyer stated that she had mistakenly placed the ad for the wrong date and so the public meeting would have to be deferred. Mr. Foster said he would use that opportunity to add diagrams of building height to the zoning code. While the definition had been simplified, contractors still had questions regarding its implementation, so the diagram may be helpful. The public hearing would take place during the next meeting.

5. **Report from City Engineer, Brad Bivens**

- a.) **Summer Paving Schedule-** Mr. Bivens said that Kingsbury and Stanford had been paved and the striping would be taking place in the following days. The last street to pave would be Beddington Park.
- b.) **Beddington Park Landslide-** Mr. Bivens gave a brief history of the issue: paving had been delayed for over a year to address the issue, a study had been conducted, and the landslide was found to be on private property. The City had been working with the resident but had seen little progress. Mr. Bivens said the City had three options: 1) Paving could be delayed until the homeowner makes a decision about how to fix the issue 2) The City could pave the street and do nothing to repair the slide- and the homeowner would be free to work on the slide. (In this case, the homeowner would have to repair any damage to the street during construction.) or 3) The City could spend an additional \$20,000 - \$25,000 to place concrete blocks in the right-of-way protecting the street and then paving the street. The homeowner could repair the slide at his leisure, but would have to do so around the blocks. There was some discussion regarding the cost, benefits, and risk associated with each option. Mayor Coke called on Joan Downey, representative of the Hounds Run homeowners association to respond to the issue. She asked Brad how much it would cost for the homeowner to repair correctly. He responded that Dr. Rankin's contractors estimated about \$200,000. She stated that her preference was that the City defer a decision until the Homeowners Association could meet; however, she understood and agreed that something needed to be done. She said that the residents of Beddington Park had waited too long to get the street paved and she would like to see it done soon. Mr. Foster asked Mr. Bivens if paving the street would

preclude the homeowner from doing any work. Mr. Bivens said it did not, but the homeowner would be responsible for any damage to the right of way. After additional discussion from the Board, *Mayor Coke made a motion to proceed with paving for Beddington Park. Vice-Mayor Lovell seconded the motion and it was approved unanimously.*

6. **Other-** This meeting was Mayor Coke's last meeting due to his decision to not seek re-election. Mayor Coke joined the Board in March 1997 and became Mayor in 2008. In a separate reception, Mayor Coke was presented with a proclamation (attached herein) detailing and thanking him for his service to the City.
7. **Citizens Comments:** none
8. **The meeting was adjourned.**

Mayor

Recorder