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**MINUTES OF THE MEETING OF
THE BOARD OF COMMISSIONERS OF
THE CITY OF FOREST HILLS**

August 21, 2014

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The Forest Hills Board of Commissioners (the “Board”) held its regular monthly meeting on August 21, 2014 at City Hall, 6300 Hillsboro Road, Nashville, Tennessee, beginning at 5:00 p.m. Mayor Bill Coke presided. Also present were Vice-Mayor John Lovell, Commissioner Lanson Hyde, City Engineer, Brad Bivens, and City Manager, Amanda Deaton-Moyer. Others present are shown on the attached sign-in sheet. A copy of the Agenda is attached to these minutes.

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1. Approval of the Minutes of the July 17, 2014 Meeting. Vice Mayor Lovell made a motion to approve the minutes as submitted. Commissioner Hyde seconded the motion. The Board voted unanimously to approve the minutes of the July 17, 2014 meeting.

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2. Approval of Financial Statements from July 2014. Commissioner Hyde asked Mrs. Deaton-Moyer a question regarding the Year to Date budget report concerning income and expenses over the month. Commissioner Hyde made a motion to approve the July Financial Statements. Vice-Mayor Lovell seconded the motion and it passed unanimously.

3. Report from City Manager, Amanda Deaton-Moyer

a.) **Second Reading: Ordinance 2014- 217 to relating to use of streets and right of way.** Mrs. Deaton-Moyer said there had been changes to the second section of the ordinance since the first reading. She read the section as amended. Mayor Coke asked if there was anyone present to discuss the ordinance. Mr. Andy Lee of 1242 Carl Seyfert stated that he had previously expressed concern over the first rendition of the ordinance, but the changes made it something with which he could live. Mr. Aubrey Harwell of 1213 Carl Seyfert briefly described his background as an attorney and his experience with municipal law. He respectfully asked the Board to vote the ordinance down. If they did not choose to do so, then he requested that there be no difference paid to private and commercial vehicles. Mr. Harwell said, if they were unwilling to drop the differences, he implored the Board to use his language he sent previous to the meeting. Commissioner Hyde stated that the ordinance had incorporated his suggested changes.

Commissioner Hyde made a motion to approve the Ordinance 2014-217 on second reading. Vice-Mayor Lovell seconded the motion on the condition that the result of the ordinance be monitored and reported back to the Board. It was approved unanimously.

b.) **Website and Newsletter Contract Award.** Mrs. Deaton-Moyer stated that the City released a request for proposals in late June for website redesign and

41 newsletter. The City received five (5) proposals. Of those, three were chosen
42 for interviews. Mrs. Deaton-Moyer, Mayor Coke, Vice-Mayor Lovell, and
43 resident representatives interviewed the companies. After review of the
44 proposals and interviews, the committee chose Armour and Armour as best
45 suited for the City's needs. Armour and Armour presented a forward design,
46 in-depth understanding of Forest Hills' needs, and turn-key services. Mrs.
47 Deaton-Moyer recommended Armour and Armour for award of the contract.

48 *Vice-Mayor Lovell made a motion to award the Website Design/Maintenance*
49 *and Newsletter contract to Armour and Armour. Commissioner Hyde*
50 *seconded the motion and it was approved unanimously.*

51 **4. Report from City Engineer, Brad Bivens**

52 a.) **Traffic Studies.** Mr. Bivens introduced Lindsay Moschler, a summer
53 intern for Neel-Schaffer who had helped with the studies. She spent two
54 eight hour sessions counting traffic in the two specified intersections. Mr.
55 Bivens said that Lindsay, a Vanderbilt student, had been instrumental in
56 this study and would be staying on with Neel-Schaffer throughout the
57 school-year in a part-time capacity. Brad stated that the MUTCD (Manual
58 on Uniform Traffic Control Devices) gives guidelines on when a four-way
59 stop is necessary. The three largest indicators are sight distance, volume
60 of vehicles, and crash history. The two intersections requested for study,
61 Gardendale at Cromwell and Otter Creek at Ashland, underwent traffic
62 counts. Neither of the traffic counts reached the thresholds prescribed by
63 the MUTCD. The Metro crash history database was reviewed for these
64 intersections and no crashes were reported within the last twelve (12)
65 months. Both intersections possessed some possible sight distance issues.
66 The study indicated that removal of some bushes on Otter Creek may
67 improve sight distance and likewise, pruning specified trees on Cromwell
68 may also improve sight distance. Multiway stops were not recommended
69 for these intersections. It was recommended that the City address the line-
70 of-sight issues. Commissioner Hyde asked Mrs. Deaton-Moyer to make
71 sure Ms. Thornton was told about the outcome of the study.

72 Mr. Bivens stated that the City was also reviewing sight-distance issues on
73 the hill in the middle of Cromwell based on consistent complaints from
74 neighbors that they cannot see oncoming traffic when pulling out of their
75 drives.

76 b.) **Summer Paving Schedule-** Mr. Bivens stated that Kingsbury had been
77 paved. The pavers were waiting on the asphalt to settle and cool before
78 replacing the speed humps. Stanford, the next street for paving, was
79 currently undergoing ditch, shoulder, and culvert repair in preparation for
80 paving that would begin in the next two weeks.

81 c.) **Beddington Park Landslide-** Mr. Bivens said he had received plans from
82 Joel Tomlin, who Dr. Rankin hired to mitigate the landslide on his
83 property. The plans had been reviewed by Neel-Schaffer and returned with
84 comments for revision. With the plans as proposed by Mr. Tomlin, no wall
85 would be necessary to protect the right-of-way. Commissioner Hyde asked
86 how long this construction might take for completion. Mr. Bivens stated
87 that it could take up to two weeks. Mayor Coke asked Mrs. Patti Czarnik
88 of Oakliegh Hill is she had any comments. She discussed the Hounds Run
89 Home Owner’s Association (HRHA) covenants and said it may take the
90 HRHA two to three weeks for review. Although Mrs. Deaton-Moyer had
91 stated she wanted construction to be concluded by the end of September,
92 but it was evident that this goal was not feasible. Commissioner Hyde
93 asked how late in the year paving could be done. Mr. Bivens stated that it
94 was weather based, but the middle of December was rule-of-thumb cutoff
95 date. The intent from the discussion was that the City, the Rankin’s, and
96 the HRHA continue to work on a collaborative resolution to the issue so
97 that paving could take place.

98 **5. Citizens Comments:**

99 a.) Mr. Jim Knight of 6012 Hillsboro Pike was avidly opposed to the
100 replacement of the speed humps on Kingsbury Drive. He felt that they
101 would ruin a perfectly paved road. He asked if the neighbors who lived on
102 Kingsbury had a voice in this determination. Vice Mayor Lovell noted that
103 he walked Kingbury regularly and had noticed an increase in speed. He
104 also recounted the genesis of the speed humps, stating that neighbors
105 originally wanted stop signs throughout the corridor. A traffic study was
106 done in 1999 and found that cars were going above the posted speed limit
107 and recommended speed humps. In fall of 2000, a public meeting was held
108 to consider the traffic calming devices and strong support was voiced for
109 speed humps. After the speed humps were installed, a traffic study was
110 completed that showed a reduction in speed and daily volume of cars.
111 Commissioner Hyde and Mayor Coke both said they believed the speed
112 humps were effective. Mr. Knight was not convinced and felt the current
113 residents should be surveyed.

114 b.) Andy Lee of Carl Seyfert commented that Kingsbury was often used as a
115 cut through when there was construction at the Old Hickory and Hillsboro
116 Road intersection. But since the intersection was repaired, he wondered if
117 the volume of traffic had been reduced. In any case, if they were replaced,
118 he requested that they be lowered so as to not create as big of a bump.

119 c.) Boyd Simmons of 6204 Melbourne commented on the speed humps. He
120 asked that the City do a better job than the “jaw-rattling” ones that were
121 originally placed on Otter Creek. He thought it seemed like there were too
122 many speed humps and that they were placed too closely together. He asked
123 if there was any thought to placing them on Cromwell. Mr. Bivens

124 responded that it had been considered but the topography (hills) and
125 curvature of the road made it a hazardous option.

126 **d.)** Patti Czarnik of Oakleigh Hill asked the Board if they had put any more
127 thought to the curbing at the entrance to Edenbridge Road. Mr. Bivens
128 said he had reviewed the entrance and said he found no drainage problems
129 or wash areas that would indicate curbing is needed. Mrs. Czarnik
130 discussed the previous paving and the aesthetic look of the entrance and
131 the need for the City to repair. Mr. Lovell noted that when reviewing this
132 with the paver, he stated that it would be more costly to repair the curbing
133 piece-meal than to do it when the road was repaved. Mr. Bivens concurred
134 with that statement. Mrs. Deaton-Moyer also stated that new curbing for
135 Edenbridge road was not in the current paving contract.

136 **e.)** Robert Maxwell of 5815 Still Hollow spoke about rental properties. He
137 said that currently, he resided beside a home that was rented to three, but
138 maybe more, young adults. While he did not mind young adults, the
139 allowance of several cars, parties, dogs, and continued changing living
140 situations had made his home miserable at best. He stated that he and his
141 wife requested the Board consider reviewing the rules and regulations
142 related to single family homes. He stated that Brentwood only allows two
143 non-related adults to live in single family dwellings. He said that they
144 would be at the next meeting making a formal request, but he wanted to
145 bring it their attention. Vice-Mayor Lovell said he had heard this
146 complaint when visiting residents on Kingsbury and would definitely take
147 it under consideration.

148 **f.)** Bond Oman of 6119 Hillsboro Road requested the consideration of a street
149 light on Timberwood Drive. He had experienced break-ins, trespassers,
150 and other criminal activity. Part of the problem was the vacant lot where
151 people often park. While the lot stays relatively well cut, it welcomes
152 those that do not belong. He believed that a light would help with the
153 problems he and his neighbors experience. He had spoken with most of his
154 neighbors and he felt they were in agreement. Mrs. Deaton-Moyer
155 commented that she had received an email that reiterated this sentiment
156 from Leigh Ann Marks as well.

157 **6. Other Matters:** Mayor Coke reminded all in attendance that the Friends of
158 Kellytown was holding a fundraiser and reception next Tuesday, August 26, and
159 all were invited to City Hall at 6:00 pm.

160 **7. The meeting was adjourned.**

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164 Mayor

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168 Recorder
