

1
2
3
4

**MINUTES OF THE MEETING OF
THE BOARD OF COMMISSIONERS OF
THE CITY OF FOREST HILLS**

March 20, 2014

5 The Forest Hills Board of Commissioners (the “Board”) held its regular monthly meeting
6 on March 20, 2014 at City Hall, 6300 Hillsboro Road, Nashville, Tennessee, beginning at
7 5:00 p.m. Mayor Bill Coke presided. Also present were Vice Mayor John Lovell, City
8 Attorney, Matt Foster, City Engineer, Brad Bivens and City Manager, Amanda Deaton
9 Others present are shown on the attached sign-in sheet. A copy of the Agenda is attached
10 to these minutes.

11 **1. Approval of the Minutes of the February 20, 2014 Meeting.** Vice Mayor
12 Lovell made a motion to approve the minutes as submitted. Mayor Coke seconded
13 the motion. The Board voted unanimously to approve the minutes of the February
14 20, 2014 meeting.

15 **2. Approval of Financial Statement from February 2014.** Vice Mayor Lovell
16 made a motion to approve the February Financial Statement. Mayor Coke
17 seconded the motion and it passed unanimously.

18 **3. Presentation from Mr. Matthew Bourlakas, Goodwill Industries.** Mr.
19 Bourlakas gave a brief history of the genesis of Goodwill and explained that over
20 98% of their revenue comes from sale of goods. The ultimate goal of the
21 Goodwill is to place people into jobs, but that begins with the ability to gather
22 goods he said. In considering this mission, he asked “how can donations be
23 increased?” Mr. Bourlakas discussed many of the challenged Goodwill faces in
24 gathering donations. In considering challenges that deter people from giving,
25 actually getting items to donation areas was a hindrance. Mr. Bourlakas said that
26 could be remedied by door-to-door pick-up in Forest Hills. Bins could be
27 provided and people could put their unwanted items out for pick-up. Mayor Coke
28 asked Mr. Bourlakas how he saw the program working. Mr. Bourlakas said that
29 there is a similar program in Indiana where it has been successful. That model can
30 be used. He added there was a sense of urgency to get started as the need is great
31 and competition may arise for the service. Mr. Bourlakas said there could be a
32 system for residents to call if they had a large item so it would not sit outside. He
33 mentioned that goodwill would take *all* items placed out because anything they
34 did not use, they could recycle. Mayor Coke asked Mr. Foster what he thought.
35 Mr. Foster responded that it appeared to be a great opportunity but we need to
36 work out details such as how it will work, how often, etc. He added that it will
37 need to be regulated similarly to the way trash is regulated. Although the two are
38 not to be compared, the service delivery is similar. Mr. Foster said that the City
39 had enough tools to make this achievable. Mayor Coke asked Mrs. Deaton what
40 she thought. She responded that she was concerned about the frequency of
41 service. She wondered if people would have items for Goodwill on a weekly basis
42 or if it should be monthly or quarterly. Mr. Bourlakas responded that perhaps an
43 email system could be set up so that residents could email when they needed a
44 pick-up. Vice-Mayor Lovell said he would very much like to see how this works
45 and believed the City should commit to service. Mayor Coke agreed. He asked
46 that we get a plan together and have a public meeting.

47 **4. Report from City Manager, Amanda Deaton**

48 a.) **Update on See Click Fix-** Mrs. Deaton told the Board that staff had a
49 meeting with See Click Fix and learned the basics of using the software.
50 Everyone was universally excited about how it would work. She added the
51 system would go off “Demo Mode” the following Monday so that it could
52 be tested. She expected to be able to announce it at the end of April. She
53 encouraged the Board to watch the website and use it as they felt
54 comfortable. Currently, there were two ways to enter issues: through the
55 website – seeclickfix.com and through smart phones of all types. In the
56 future there would be a widget on the website and facebook page.

57 b.) **Preliminary Budget Figures-** Mrs. Deaton passed out a packet of the
58 draft budget summary and detailed revenues and expenditures for the
59 upcoming fiscal year. She asked the Board to review the document and let
60 her know if they saw any issues or wanted something to be formatted
61 differently. Mayor Coke asked when they would be reviewing this for
62 approval. Mrs. Deaton responded for sure the first reading would be in
63 May, but we could be ready as early as April.

64 c.) **Forest Hills United Methodist Farmer’s Market-** Mrs. Deaton told the
65 Board that she received an inquiry from a food truck vendor this week
66 about being at the weekly Forest Hills United Methodist Farmer’s Market.
67 Mrs. Deaton said this could be written into their agreement if that was the
68 preference of the Board. Mayor Coke responded that this seemed a bit like
69 mission creep for the Farmer’s Market and that he preferred not to allow
70 it. Vice Mayor Lovell concurred. Mrs. Deaton said she would inform the
71 vendor.

72 **5. Report from Matt Foster, City Attorney.**

73 a.) **Storm water ordinance-** Mr. Foster said the storm water ordinance had
74 not yet been submitted because staff wanted to review the proposed
75 changes. The main reason for the change was new Tennessee Department
76 of Environment and Conservation (TDEC) requirements that accompany
77 the City’s storm water permit. Many changes are not substantive. Mr.
78 Bivens added the key change was that it would require any development to
79 treat the first one (1) inch of rainfall in a storm event. This would be done
80 through storm water facilities and other best management practices. Mr.
81 Foster said he would send out the redline format next week.

82 b.) **Bike Path-** Mr. Foster said that he received the appraisals from Haury and
83 Smith for the two pieces of property. He commented that as a whole, the
84 costs were a bit off-putting, but when reviewed further, the cost was not
85 outrageous. The cost per square foot was between \$4.20 and \$8.00 for
86 residential and commercial respectively. He remarked that he believed this
87 may be in line with the costs of the easements that the City purchased for
88 the existing bike path. Mr. Foster said that he would like to review the
89 appraisals further because at first glance he noticed they did not account
90 for the value of improvement. It was also noted that the easement could be
91 narrowed to reduce the land area needed. Mrs. Deaton remarked that it
92 could be added to the budget as a land acquisition project. There was some
93 discussion about long term maintenance. Mr. Foster suggested that we
94 could possibly retain maintenance until ownership changed hands if that
95 made the easement more appealing to Haury and Smith.

96 The City had received approval from Metro to work in the right of way.
97 Haury and Smith had also indicated they would sign temporary
98 construction easements. Mrs. Deaton asked for clarification on the
99 direction the Board wanted to take: go forward with the bike path in the
100 right of way or wait for the full easements/landscaping. Mayor Coke said
101 that they would like to move forward with the Bike path without the
102 landscaping. Vice-mayor Lovell agreed.

103

104 **6. Report from City Engineer, Brad Bivens**

105 **Beddington Park.** Mr. Bivens told the board that he expected the report in
106 its totality to be complete next week. In the meantime, Mr. Bivens had
107 asked TTL what their initial findings were and determined three ways to
108 address the problem. Their initial findings were that land was moving and
109 that there was a shallow slide on the homeowner's lot that could
110 potentially slide onto the right of way. Mr. Bivens said that all the bad soil
111 could be removed and a big shot rock buttress could be installed, a smaller
112 buttress could be installed, or the hill could be graded into steps and
113 covered with heavy material. All of these options ranged in cost from
114 \$200,000 to \$90,000. Mrs. Deaton said that she was waiting on the full
115 report from TTL to discuss the issue with the homeowners. She added that
116 the paving of the rest of Beddington needed to be balanced with this
117 decision. If the homeowner decided to put off construction for a year, the
118 City may need to move ahead with paving. She added that Mr. Bivens and
119 she would bring a recommendation as soon as the report was final.

120 **7. Citizens Comments-** There was one comment from Jim Knight of 6212
121 Hillsboro Pike. He said that he fully endorsed the Goodwill idea.

122 **8. Adjourn**

123

124
125
126 _____
127 Mayor

128
129 _____
130 City Recorder

