

**MINUTES OF THE MEETING OF
THE BOARD OF COMMISSIONERS OF
THE CITY OF FOREST HILLS**

October 17, 2013

The Forest Hills Board of Commissioners (the “Board”) held its regular meeting on October 17th, 2013 at City Hall, 6300 Hillsboro Road, Nashville, Tennessee, beginning at 5:00 p.m. Mayor Bill Coke presided. Also present were Vice Mayor John Lovell, City Attorney Matt Foster, City Engineer Brad Bivens and City Manager, Amanda Deaton. Others present are shown on the attached sign-in sheet. A copy of the Agenda is attached to these minutes.

1. **Approval of the Minutes of the September 19th meeting.** Vice Mayor Lovell made a motion to approve the minutes as submitted. Mayor Coke seconded the motion. The Board voted unanimously to approve the minutes of the September 19, 2013 meeting.
2. **Approval of Financial Statements.** Vice Mayor Lovell made a motion to approve the September Financial Statements. Mayor Coke seconded the motion and it passed unanimously.
3. **Report from City Manager, Amanda Deaton**
 - a.) **Snow Removal Bids.** Mrs. Deaton informed the Board that there were two bids: one from Johnson Lawn and Landscaping the other from Mid-Tenn Erosion. The lower bid was Johnson Lawn and Landscaping. Mrs. Deaton recommended Johnson Lawn and Landscaping for the contract. Vice Mayor Lovell moved to accept the City Manager’s recommendation. Mayor Coke seconded the motion and it was approved unanimously.
 - b.) **Chipper Bids.** Mrs. Deaton informed the Board that the City received two bids: one from Clean Earth Collections and the other from the Parke Company. She noted that Clean Earth Collections had the lower bid overall. The City had past exceptional experience with the Parke Company. For that reason she recommended that the Board select the Parke Company but for only one year instead of two as outlined in the bid. Vice Mayor Lovell moved to accept the City Manager’s recommendation. Mayor Coke seconded the motion and it was approved unanimously.
 - c.) **Hemmingway and Everett.** Mrs. Deaton reminded the Board of the discussion at the previous meeting. The Engineers line of sight report had come back and detailed the need for an all-way stop. Placing stop signs is a regulatory decision that must be approved by the Board. As noted at the previous meeting, the stop signs would not be put in immediately; rather, a systematic approach warning drivers of the new traffic devices would be implemented. Mayor Coke moved to approve the all-way stop at Hemmingway and Everett. Vice Mayor Lovell seconded the motion and it was approved unanimously.

4. **Report from the City Attorney, Matt Foster.**

- a.) **Building Codes.** Mr. Foster explained that after having little success with the Metro Codes and Inspections department, it has been decided to reach out to the Mayor's office. The City Manager sent out email this week trying to get a better idea of when Metro Nashville is expected to adopt the updated Code. Mr. Foster said that he would be recommending against the adoption the accompanying energy code. Mr. Foster and Mrs. Deaton states that they would keep the Board up-to-date with any development in this area

Open Matters.

- *Zoning Code Amendments*- Mr. Foster mentioned that he had just gotten through the first revision of the Zoning Ordinance and given it to Mrs. Deaton that day. Once reviewed, the Board could expect a request to schedule a work-session to review and work on the ordinance.

- *Subdivision Regulations*- Mr. Foster explained that the most recent revision of the regulations had been sent to the Planning Commission. He had already heard from Chairman Winston Evans on some further revisions and welcomed comments from other members on the Commission. Mr. Foster mentioned that the regulations were close enough to complete that the City needed to go ahead and advertise a public hearing for November. The Commission would be under no obligation to adopt the Regulations at that time, but that requirement could be fulfilled.

5. **Report from City Engineer, Brad Bivens**

- a.) **Paving contract update.** Mr. Bivens indicated that Four Star Paving was near completion. He reported that paving of Carl Seyfert Memorial Drive, Stuart Glen, and Roselawn was complete.
- (i) **Multiuse Path-** Mr. Bivens explained that he had not worked on this project much from the last meeting. However, the Contractor, Four Star Paving has mentioned concern for completing the Bike Path during the fall. Mr. Bivens agreed that this may be good to do in the spring when then rest of Beddington Park is paved. The Commissioners agreed that this may be the best course of action. This would give Mr. Bivens time to get the proper easements.
- b.) **Speed Humps- Otter Creek Road.** Mr. Bivens outlined the direction from the Commissioners from last meeting: to redesign the Otter Creek speed humps so they would drive like those on Kingsbury and to

implement a fourth pre-fab speed hump on the road. Mr. Bivens showed the survey he had conducted of the Kingsbury humps: they were approximately 23 feet in length and were a complete parabola, having no “table” at the top. The next steps will be to emulate these humps on Otter Creek.

The discussion turned to the placement of the prefab hump. Mr. Bivens had “specked out” a few humps that would meet our needs. The prefab hump, Mr. Bivens explained, should not go near Merrimec because that is where the curvature and elevation begin to change. It should also not go any closer to Granny White Pike because of traffic jam implications. His proposal was to place the prefab hump between the second and third hump (if a person is coming from Granny White Pike). Vice Mayor Lovell asked for clarification regarding timing: when would the prefab hump go in? Before or after the construction of the current humps. Mr. Bivens explained that they would go in after construction of the current humps. Mayor Coke and Vice Mayor Lovell agreed that perhaps we could see how the new humps work and decide to put the prefab hump in the spring.

- c.) **MS4 Permit Complete.** Mr. Bivens explained that the annual MS4 permit and checklist had been completed and submitted on September 30, 2013. During the process he and Mrs. Deaton outlined some items they would strive for in the following year- especially as it relates to education. Mayor Coke asked for a summary of the MS4 checklist and permit.

6. **Citizens Comments-**

- a.) Ms. Patti Czarnik, residing at 412 Oakleigh Hill spoke. She explained that she was speaking on behalf of her Home Owners Association Board (HOA) of Hounds Run some of whom were present. She introduced those who were present and those who were unable to be present. She expressed gratitude to the City for working with the HOA regarding the paving and the unexpected median cut. The HOA was previously unaware that their medians were in the City right-of-way. She asked that the HOA be allowed to continue to maintain the medians. The Board nodded in approval.

She provided an update on the HOA requested curb replacement. The curb replacement was more than the City has anticipated and the HOA had offered to replace the remaining curb at their expense. There was some concern about the older and new curb and matching, but she thinks that has been largely worked out.

The HOA would like to hire a soil and tree specialist to review any damage that has been caused by the paving construction. Work on the

Beddington Park irrigation system has already begun. Because of this work, they ask that the City not seed and straw the disturbed areas. Specifically, the HOA wants to avoid any contamination (weeds) that may come with the straw. They expect to spend over \$12,000 on the trees in Hounds Run.

Lastly, Ms. Czarnik informed the Board that Hounds Run would be undertaking an unprecedented capital campaign to update the entrances to the neighborhood. She explained they were going to overhaul the gates, possibly with stone, and install new landscaping at a minimum.

Adjournment. The Board adjourned.

Mayor

City Recorder

