

**MINUTES OF A MEETING OF
THE BOARD OF COMMISSIONERS OF
THE CITY OF FOREST HILLS**

MARCH 21, 2013

The Forest Hills Board of Commissioners (herein also the “Board”) held its regular meeting on March 21, 2013 at the City’s Offices, 6300 Hillsboro Pike, Nashville, Tennessee, beginning at 5:00 p.m. Mayor Coke presided. Also present were Vice Mayor Lovell, Matt Foster, City Attorney and Al Deck, City Manager. Others present are shown on the attached sign-in sheet. A copy of the Agenda is also attached to these minutes.

1. Approval of the Minutes: Upon motion by Vice Mayor Lovell, which was seconded by Mayor Coke, the Members unanimously voted to approve the Minutes of the February 21, 2013 meeting.

2. Report from the City Manager, Al Deck.

(a) Approval of the February 2013 Financial Statements: Vice Mayor Lovell offered a motion to approve the February Financial Statements. Mayor Coke seconded the motion and the Members unanimously voted to approve Financial Statements from the previous month.

(b) Approval of the 2012-2013 Audit Contract—John R. Poole, CPA: The City Manager explained that Mr. Poole provided a five-year contract at \$5,500 per year. Mr. Parsons (Parsons & Associates) stated they could not make a five-year commitment at that price level and he thanked the Members for allowing him the opportunity to serve the City of Forest Hills since 2007. Vice Mayor Lovell made a motion, which Mayor Coke seconded and the Members awarded the 2012-13 Audit contract to Mr. John R. Poole, CPA.

(c) Planning Commission Appointment—Mr. Blair Myers to fill the unexpired term of Chairman Warner Bass. Vice Mayor Lovell made a motion to appoint

Mr. Blair Myers to the Planning commission. Mayor Coke seconded and the Members voted to approve the appointment of Mr. Myers to the Planning Commission.

(d) First Reading of the proposed 2013-2014 Budget: The City Manager stated the Public Notice will be prepared in time to advertise prior to the April meeting. At that time the Members will hold a public hearing and consider the Second and Final reading of the 2013-14 Budget. Vice Mayor Lovell offered approval of the proposed 2013-14 Annual Budget, which Mayor Coke seconded, and the Members unanimously voted to approve on first reading the 2013-2014 City of Forest Hills Budget.

(e) Percy Priest PTA Donation: Vice Mayor Lovell began by offering a motion to approve a donation of \$50,000 for improvements to the playground, with the donation based on the following conditions:

* Metro Schools must stipulate that the playground will be available for use by the general public and shall provide the hours of availability to the City of Forest Hills and also publish them on the playground ** Included in the improvements are motion sensitive security lights. The City of Forest Hills must provide notice to all neighbors adjacent to and those within 300 feet of the school property, concerning the installation of the security lights *** The City of Forest Hills shall provide the PTA, Percy Priest School, the project contractor; and Metro Schools with a copy of the City's outdoor lighting specifications. All parties must agree that said lighting shall conform to the City of Forest Hills lighting specifications. **** The Percy Priest PTA must realize the depth of contributions the City of Forest Hills has made over the last several years and they shall agree to forgo any financial requests for the next five years.

Total cost of the project is \$150,000 and upon agreement with the above stipulations; plus the ability of the PTA to raise the remaining funds; and following completion of the project, the City of Forest Hills will issue payment for its commitment of \$50,000.

Mayor Coke agreed and seconded the motion and the Members voted to fund the Percy Priest PTA request, based on the stated stipulations.

3. Report from the City Attorney, Matt Foster:

(a) First Reading of an Ordinance to Appoint an Administrative Hearing Officer for the City of Forest Hills. Vice Mayor Lovell made such a motion and Mayor Coke seconded,

4. Public Comments: Mr. Richard Chapman of Tyne Blvd. commended the City on the removal of the only finding within the 2011-2012 Audit, regarding the lack of segregation of duties.

There being no further matters to be discussed and no further business to come before the Board, the meeting was adjourned.

Recorder

Mayor