

**MINUTES OF A MEETING OF
THE BOARD OF COMMISSIONERS OF
THE CITY OF FOREST HILLS**

NOVEMBER 15, 2012

The Forest Hills Board of Commissioners (herein also the "Board") held its regular meeting on November 15, 2012 at the City's Offices, 6300 Hillsboro Pike, Nashville, Tennessee, beginning at 5:00 p.m. Mayor Coke presided. Also present were Commissioner Hyde, Vice Mayor Lovell, Matt Foster, City Attorney, City Engineer Brad Bivens, and Al Deck, City Manager. Others present are shown on the attached sign-in sheet. A copy of the Agenda is also attached to these minutes.

Swearing in Ceremony:

City Attorney Matt Foster administered the Oath of Office to Commissioner Lanson Hyde, who was elected to a full four-term in the November 2012 General Election.

Election of Officers:

Mayor William Coke called the meeting to order for the purpose of election of officers for a two-year term, November 2012 through November 2014. The first position for nomination was the office of Mayor. Vice Mayor Lovell nominated William Coke for Mayor, Commissioner Hyde seconded the motion and the Members unanimously elected William Coke as Mayor for the two-year period November 2012-November 2014.

Mayor Coke called for nominations for Vice Mayor. Commissioner Hyde nominated John Lovell for Vice Mayor, Mayor Coke seconded the motion and the members unanimously elected John Lovell as Vice Mayor for the two-year period November 2012-November 2014.

1. Approval of the Minutes: Upon motion by Vice Mayor Lovell, which was seconded by Commissioner Hyde, the Members unanimously voted to approve the Minutes of the October 18, 2012 meeting.

2. Report from the City Manager, Al Deck.

(a) Approval of the October 2012 Financial Statements: Commissioner Hyde offered a motion to approve the October Financial Statements and Vice Mayor Lovell seconded the motion and the Financial Statements were approved

(b) Update on Special Census: The City Manager asked Jan Stinson to report the result to date. Ms. Stinson stated that the project is on track with 75 percent of the houses counted. The recount effort has revealed that we have 1825 occupied homes, with 62 vacant. Approximately 425 of the 1825 homes have not reported and the census team will begin phone calls and visits to each of the non-responding houses.

(c) Open Matters Report:

1. Paving / Drainage / Speed Humps: Paving has been completed on Tyne, Otter Creek, and Timothy. Remaining streets to be paved are Sunset Hills Terrace, and Andover. Along with the paving, the City has replaced dozens of culverts and each new culvert has been enclosed with stone headwalls. The City has received several compliments on the improvements. The only unfinished portion of the Otter Creek is the speed humps. They were reinstalled; however, they were not built to the original specifications. The City Manager notified the contractor and the speed humps will be removed and reinstalled per engineered specifications.

2. Ridgewood Drive. Guardrail: The City Manager related resident's concern about the repaired hillside on Ridgewood Drive. Following the 2010 flood, much of the street and hillside collapsed. The slope was heavily treed and the removal of existing slippage soils also required removal of the trees and vegetation. While the slope is repaired and the street properly supported, there is no protection to

prevent a vehicle for rolling down the steep embankment. The City Manager recommended installation of a timber guardrail to solve the traffic hazard and offer a more natural appearance to the guardrail than traditional metal. Estimates for the structure ranged from \$7500 to \$8500 and falls within the spending limit of the City Manager. The Members voiced their approval.

3. Update on the Hillsboro Sign Project: Jarrett Builders is boring holes for the new locations of the post on Hillsboro Pike. All posts and signs which are not selected to be replaced will be removed during this process. As soon as the holes are ready, Jarrett will begin pouring the foundations, installing the mounting pipe, and break-a-way devices. Murrco Fabrication began production of posts and signs last week and as quantities are produced, Jarrett will begin installation. The end of January is the most probable completion date.

3. Report from the City Attorney, Matt Foster:

(a) Public hearing for Ordinance No. 2012-206, An Ordinance to Amend Title 14, Chapter 2 of the Municipal Code Relating to the Zoning Ordinance, specifically including Section 4.10, Relating to Signs: Mayor Coke called the public hearing to order and closed the hearing without any public comment.

(b) Statement of Disclosure of Interest for Elected & Appointed Officials: Mr. Foster again outlined the State's new requirement for appointed officials to disclose certain financial information. This is the same report currently completed by the Members of the Board of Commissioners. The regulation now includes officials appointed to Planning Commissions. Mr. Foster informed the Members that the report does not require dollar values to be listed for each individual interest. He continued by

stating that the report has been approached as a high level overview, as opposed to a microscopic examination.

4. Report from the City Engineer, Brad Bivens:

(a) Hillsboro Left Turn Lanes: Mr. Bivens announced that the Cromwell intersection with Hillsboro Pike exceeded the specifications for a turn lane and North Stanford Dr. met the specifications. South Stanford failed to meet the required number of turns. The Tennessee Department of Transportation will review the request for turn lanes in the next few weeks. We will continue to work on the S. Stanford situation.

Public Comments: Ms. Jenny Collins of Ridgewood thanked the Members for Forest Hills work to repair the street and hillside on Ridgewood Drive.

The Board of Commissioners recessed its meeting at 5:25 p.m., until the Planning Commission concludes its 6:00 p.m. meeting.

The Board of Commissioners reconvened at 6:37 p.m. to consider the recommendation of the Planning Commission for adoption of Ordinance No. 2012-206.

Vice Mayor Lovell offered a motion to adopt Ordinance No. 2012-206, An Ordinance to Amend Title 14, Chapter 2 of the Municipal Code. The motion was seconded by Commissioner Hyde, and the Members unanimously voted to approve Ordinance No. 2012-206 on second and final reading.

There being no further matters before the Board, the meeting was adjourned.

Recorder

Mayor