

**MINUTES OF A MEETING OF
THE BOARD OF COMMISSIONERS OF
THE CITY OF FOREST HILLS**

JULY 19, 2012

The Forest Hills Board of Commissioners (herein also the “Board”) held its regular meeting on July 19, 2012 at the City’s Offices, 6300 Hillsboro Pike, Nashville, Tennessee, beginning at 5:00 p.m. Mayor Coke presided. Also present were Commissioner Hyde, Vice Mayor Lovell, Matt Foster, City Attorney and Al Deck, City Manager. Others present are shown on the attached sign-in sheet. A copy of the Agenda is also attached to these minutes.

1. Approval of the Minutes: Upon motion by Vice Mayor Lovell, which was seconded by Commissioner Hyde, the Members unanimously voted to approve the Minutes of the June 21, 2012 meeting.

2. Report from the City Manager, Al Deck.

(a) Approval of the June 2012 Financial Statements. The financial statements had been circulated and the City Manager submitted the report for approval. Commissioner Hyde made a motion to approve the June 2012 financial statements. Vice Mayor Lovell seconded the motion and the Members unanimously voted to approve the June statements.

3. Report from the City Attorney, Matt Foster:

(a) Resolution 2012-05, a resolution establishing fees and costs charged by the City of Forest Hills. The Attorney led the Members through the Resolution and discussed changes and clarifications of various fees. Commissioner Hyde offered a motion to approve the amended Resolution 2012-05. Vice Mayor Lovell seconded the motion and the Members unanimously voted to approve and implement the new fee schedule. Copy of Resolution 2012-05 is attached to these minutes.

(b) Adoption of the 2009 International Building Code. This item was deferred for additional study.

(c) First Reading of Ordinance No. 2012-205, Amending Title 14, Chapter 2 of the Municipal Code, Section 4.10 of the Zoning Ordinance relating to signs. After reviewing and discussing the proposed changes, the City Attorney submitted Ordinance No.2012-205 for consideration and adoption by the Board of Commissioners on first reading. Commissioner Hyde recommended approval and Vice Mayor Lovell seconded. The Ordinance will be advertised and presented for second reading in August.

(d) Contract Management Update. The City Attorney is building a contract file for all active contracts. The City has experienced difficulty in maintaining easy access to active and historical contracts. The process is almost complete, the City Manager and Mr. Foster will complete the process shortly.

(e) Ordinance 2012-204 To Regulate Yard Signs and the Sale of Vehicles. Mr. Foster presented this Ordinance to restore a section which had been inadvertently omitted during the revision. The Ordinance limits the number of yard sales

per household to twice a year. Secondly, it prohibits vehicles, boats, trailers and assorted other equipment from being displayed for sale on any lot within the City of Forest Hills.

4. Report from the City Engineer Brad Bivens.

(a) Hillsboro Turn Lanes. Mr. Bivens delivered the result of the Hillsboro Pike traffic study. The intersection of Hillsboro Pike and Chickering / Cromwell met the required standard for a turn lane. The engineering firm will prepare and submit a grant application to T.D.O.T. South Stanford Drive did not meet the standard for a turn lane. Any improvements at that location would require 100% funding by City of Forest Hills. North Stanford is very close to meeting the requirements and Mr. Bivens suggested the City also submit it to T.D.O.T. for consideration.

(b) Update on Paving Project: The project is partially complete; Crater Hill, Chickering Park, Ridgewood, and Blackberry are paved and striped. The contractor continues to replace culverts and build headwalls in most areas on Tyne Blvd., and all affected side streets. The bridge on Foxwood Drive is complete except for paving. The entire project should be complete in the next weeks.

(5) Website Report: Jan Stinson provided information to the Members about increased usage of the City's website and compared the first six months (July thru December 2011) with the last six months (January thru June 2012).

Public Comments: No comment received.

There being no further matters to be discussed and no further business to come before the Board, Vice Mayor Lovell made a motion to adjourn. The motion was seconded by Commissioner Hyde and the meeting was closed.

Recorder

Mayor