

MINUTES OF MEETING
THE BOARD OF COMMISSIONERS OF
THE CITY OF FOREST HILLS
APRIL 19, 2012

The Forest Hills Board of Commissioners (herein also the “Board”) held its regular meeting on April 19, 2012 at the City’s Offices, 6300 Hillsboro Pike, Nashville, Tennessee, beginning at 5:00 p.m. Mayor Bill Coke presided and called the meeting to order. Also present were Vice Mayor John Lovell, Commissioner Lanson Hyde; and Al Deck, City Manager. Others present are shown on the attached sign-in sheet. A copy of the Agenda is also attached to these minutes.

1. Approval of the Minutes: Vice Mayor Lovell offered a motion to approve the March 15, 2012 minutes, Commissioner Hyde seconded the motion and the Members unanimously voted to approve the minutes.

2. Report from the City Manager Al Deck:

a. Paving Project for 2012:

1st Run—Beekman Drive; Blackberry Road; Chickering Park Road; Crater Hill Drive; Foxwood Road; Lynnwood Drive; and Ridgewood Drive. Estimated Budget--\$326,250.

2nd Run—Streets to be determined. Estimated cost \$173,750.

The City Manager discussed the need to expand the paving budget and catch up from a few years of little or no paving. Once the City Engineer determines the streets to be added to the 2nd project, the City will advertise and seek bids. Commissioner Hyde questioned the method by which streets are evaluated and selected to be paved. The City Engineer displayed an evaluations sheet on the screen and discussed the various items. Commissioner Hyde offered a motion to pave both the 1st and 2nd proposed list of streets. The motion was seconded by Vice Mayor Lovell and the Members unanimously voted to approve the paving package.

b. City Hall Landscape. The tree planting along Hillsboro required “Gator” Bags for watering the newly planted trees; however, the materials planted on the City Hall site did not provide for watering the plantings. The City Manager inquired if the Members wished to purchase water bags, or consider an irrigation system for the property. The consensus was that an irrigation system would be the best long term solution. The system would water the trees, plants, plus the lawn and the water bags would only serve a limited purpose. The City Manager will advertise for an irrigation system.

c. Approval of the Financial Statements for March: Upon a motion by Vice Mayor Lovell and a second by Commissioner Hyde, the Members voted to approve the financial statements for March 2012.

d. Approval of Resolution 2012-04, Adopting The City’s Hazard Mitigation

Plan: Following the May 2010 flood, the City realized the need for a formal plan to address other such emergencies. To that end the City hired a firm to assist in developing a plan, appointed a Hazard Mitigation Committee, created a plan, and submitted it to T.E.M.A. and F.E.M.A. for approval. The plan has been approved and was placed before the Member for adoption. Vice Mayor Lovell offered a motion to adopt, Commissioner Hyde seconded and the motion passed unanimously.

e. Farmers Market: Rev. Jim Hughes of the Forest Hills Methodist Church addressed the Members regarding the affect of the Zoning Ordinance on their Farmers Market. Mr. Hughes requested the Church be exempt from the Ordinance's restriction on selling processed foods. Following his comments, Mayor Coke pointed out that the restrictions were not new and they are a requirement of both State and Federal Agencies (Health Department and U.S.D.A.). Mayor Coke stated that in anticipation of such a request the Board has prepared Ordinance 2012-202 Agricultural Sales, which allows the sale of processed foods, provided the Church supplies a list of all vendors, the items they sell, and evidence that each vendor holds state and local permits, as well as a business licenses to sell such products. At that time the Mayor called for a motion to approve Ordinance 2012-202 on first reading. Vice Mayor Lovell offered such motion and Commissioner Hyde seconded. Ordinance 2012-202 passed on first reading by the Members' unanimous vote. Following the vote, Vice Mayor Lovell requested Mr. Hughes agree to sign a memorandum of understanding prepared by the City Attorney regarding the market's future growth.

3. Legal items:

a. Ordinance 2012-200 Amend Title 1, Chapter 103 of the Municipal Code. Ordinance 2012-200 proposes the Board of Commissioners revert to a monthly meeting. June 2006, the Members changed from one meeting to two per month, due to an increased work load. The City has completed many of the long term planning items and the second meeting is no longer necessary. Ordinance 2012-200 was offered for second and final reading. Commissioner Hyde made the motion to approve and it was seconded Vice Mayor Lovell and the Members unanimously voted to approve on second and final reading.

b. Resolution 2012-02 Adopting the Tennessee State Employees Deferred Compensation Plan and Trust Agreement, for a Section 457(b) Plan for City of Forest Hills Employees. The State Plan allows employees to enjoy lower costs in retirement savings, over the existing plan with I.C.M.A. / Vantagepoint. Vice Mayor offered a motion to adopt the agreement for the State of Tennessee Plan. Commissioner Hyde seconded the motion and Resolution 2012-02 was adopted.

c. Resolution 2012-03 Terminating ICMA Retirement Corporation's Deferred Compensation Plan and Trust. Ordinance 2012-03 terminates the existing 457(b) plan with ICMA / Vantagepoint Trust and is companion legislation to Resolution 2012-02.

d. Ordinance 2012-201 Retaining Walls. This item was deferred.

e. Ordinance 2012-203 Amending the Zoning Ordinance Pertaining to the Keeping of Chickens. The members discussed Metro's recent implementation of provisions for property owners to keep chickens. This action by Metro created some interest among Forest Hills residents. Commissioner Hyde made a motion to approve Ordinance 2012-203 on first reading and Vice Mayor Lovell seconded and the Members unanimously voted to approve.

4. Engineering Report- Brad Bivens:

a. Stormwater Pipe Inventory: Mr. Bivens reported on the recent study of the City's drainage system and the condition of culverts and pipes. Mr. Bivens used a software program to show locations of culverts across the city by category: new, aged, failed, and clogged. The system will allow the City to schedule pipe replacement, much like its paving schedule. Mr. Bivens continued to demonstrate various features of the software and the Members agreed it will be a valuable asset.

b. Ridgewood Drive: Mr. Bivens reported that the project is complete and provided photographs of the area. He complimented Jarrett Builders on both the quality of their work and bringing the project in under budget. As low bidder Jarrett's bid was \$524,000. Final price will be almost \$100,000 less. The final invoice will be release next week.

c. Hillsboro Pike Signs: The Hillsboro Pike project is back on track. Mr.

Bivens has an agreement with Tennessee Department of Transportation; LoJac; and Murco Signs for the project. However T.D.O.T. has not issued any formal notification of their approval. Mr. Bivens suggested that the City issue a letter outlining conversations and agreements as to granting access to State right of way for the installation of signage and breakaway devices. The letter will be directed to various departments and officials, thanking them for their assistance and approval of the project.

Public Comments: No one from the public spoke.

There being no further matters to be discussed and no further business to come before the Board, the meeting was adjourned.

Recorder

Vice Mayor