

MINUTES OF MEETING
THE BOARD OF COMMISSIONERS OF
THE CITY OF FOREST HILLS

JANUARY 5, 2012

The Forest Hills Board of Commissioners (herein also the “Board”) held its regular meeting on January 5, 2012 at the City’s Offices, 6300 Hillsboro Pike, Nashville, Tennessee, beginning at 5:00 p.m. In Mayor Coke’s absence, Vice Mayor Lovell presided. Also present were Commissioner Hyde; City Attorney Matt Foster; City Engineer Brad Bivens; and Al Deck, City Manager. Others present are shown on the attached sign-in sheet. A copy of the Agenda is also attached to these minutes.

1. Approval of the Agenda: Motion by Commissioner Lanson Hyde, which was seconded by Vice Mayor Lovell to approve the agenda as presented.

2. Approval of the Minutes: Motion by Commissioner Lanson Hyde, which was seconded by Vice Mayor Lovell and the Minutes from December 15, 2011 were approved.

3. Report from the City Manager, Al Deck.
 - (a) Update: Cherry Tree and City Hall Landscaping Project: The City Manager reviewed the bidding process for this project. The City received three bids and the Members voted to contract with the low bidder, TurfCare, if an agreement could be arranged for TurfCare to water the plantings during the warranty period. Mr. Deck informed the members that he and the City Attorney requested a bid from TurfCare for watering of the planting and TurfCare responded with a price of \$50 per man hour. This is comparable to the current market rate and was recommended by both the Attorney and

Manager. Commissioner Lanson Hyde offered a motion to contract with TurfCare for the installation, maintenance, and watering of 231 trees along Hillsboro Pike, as well as the installation, maintenance, and watering of landscape materials at City Hall. Vice Mayor Lovell seconded the motion and the Members unanimously voted to approve the contract with TurfCare.

(b) Tennessee Department of Transportation Safe Routes Grant: The City Manager informed the Members that the City Building Inspector, Mr. Burdette discovered information about a sidewalk grant. Mr. Deck contacted the proper office and expressed interest in the grant and the representatives will visit the City within the next week. The maximum funding is \$250,000 and is intended for the purpose of developing safe routes and walk able areas within the school neighborhood. The Members agreed to pursue the grant.

3. Report from the City Engineer, Brad Bivens:

(a) Update on Cliftee Drive & Ridgewood Drive Projects: Mr. Bivens used the audio visual system to show the Members the extent of work on these two streets. The City Engineer also explained the process to this point, and provided an estimated completion schedule.

(b) Hillsboro Pike Sign Project: no information to report

4. Report from the City Attorney, Matt Foster:

(a) Mr. Foster omitted his usual open matters report and focused on the revisions to the Zoning Ordinance. Mr. Foster presented a redline version of the Ordinance and reviewed highlights of the document, explained the manner in which the changes would be applied, and explained the enhancements of definitions and the rearrangement of portions within the document. No material

changes were made to the document, the efforts primarily addressed improvements in readability. The City Attorney then took questions and comments from the Commissioners.

(b) Mr. Foster informed the Members that a Public Hearing is required and a notice is to be placed in a local publication 15 days in advance. He then inquired of the City Manager if the ad had been placed according to State law, and Mr. Deck confirmed the publication. The City Attorney then requested the Chair call the Public Hearing to order for the purpose of receiving citizen's comments on the proposed changes in the Zoning Ordinance, and implementation of Ordinance No. 2011-196. Vice Mayor Lovell opened and closed the public hearing, without receiving any comment.

(c) Second & Final Reading of Ordinance No. 2011-196: Commissioner Lanson Hyde read the Ordinance by caption and then offered a motion to approve Ordinance No. 2011-196 on second and final reading. Vice Mayor Lovell seconded the motion and the Members unanimously voted to approve the revised Zoning Ordinance on second and final reading.

Public Comments: No public comment was offered

There being no further matters to be discussed and no further business to come before the Board, the meeting was adjourned.

Recorder

Vice Mayor