

**MINUTES OF A MEETING OF
THE BOARD OF COMMISSIONERS OF
THE CITY OF FOREST HILLS**

AUGUST 18, 2011

The Forest Hills Board of Commissioners (herein also the "Board") held its regular meeting on August 18, 2011 at the City's Offices, 4012 Hillsboro Road, Nashville, Tennessee, beginning at 5:00 p.m. Mayor Coke presided. Also present were Vice Mayor Lovell, Matt Foster, City Attorney and Al Deck, City Manager. Others present are shown on the attached sign-in sheet. A copy of the Agenda is also attached to these minutes.

1. Approval of the August 4, 2011 Minutes: Upon motion by Vice Mayor Lovell, which was seconded by Mayor Coke, the Members unanimously voted to approve the Minutes of the August 4, 2011 meeting.

2. Report from the City Manager Al Deck.

(a) Approval of the July Financial Statements: Upon motion by Vice Mayor Lovell, which was seconded by Mayor Coke, the Members unanimously voted to approve the Financial Statements for the month of July 2011.

(b) Bids for Snow Removal. The City Manager informed the Members that the City will advertise for bids, and solicit local vendors for snow removal services. Bids will be due August 21st and the result presented in the September 1st Board meeting.

(c) Amend Budget Amendment, Ordinance No. 11-194: The manager presented the final adjustment to the 2010- 2011 Budget, which was \$4,000 less than the previous recommendation. Upon motion by Vice Mayor Lovell, which was seconded by Mayor Coke, the Members unanimously voted to approve Ordinance No. 11-194, amending the 2010-2011 Budget.

3. Report from the City Engineer Brad Bivens:

(a) Bids for Cliftee Drive and Ridgewood Drive: The City received five bids from the following contractors: Jarrett Builders; Sunrise Contractors; BAC Paving; Sessions Paving; and Mountain States. Jarrett Builders submitted the low bid of \$506,567.30. Upon motion by Vice Mayor Lovell, which was seconded by Mayor Coke, the Members unanimously voted to approve the bid by Jarrett Builders and awarded the contract for Cliftee and Ridgewood to Jason Builders.

1. Mr. Bivens also requested the consulting geotechnical engineering firm (TTL) be in charge of monitoring and approving the work as it progresses. The landslide on Ridgewood is especially critical and needs close attention. Upon motion by Vice Mayor Lovell, which was seconded by Mayor Coke, the Members unanimously voted to authorize expenditures for TTL to monitor these projects.

(b) Report on Hillsboro Pike signage project. The City Engineer informed the Members that T.D.O.T. has approved the signs, locations, and the removal of certain signs to reduce clutter along the highway. The only outstanding item is approval of the City's custom post. The City will seek approval of this last item.

(c) Stormwater Report: The City will conduct a survey and identify all water sources flowing into Otter Creek. The City must verify the content of inflows and effect on water quality. The project will require walking the length of creek within the City and plotting each outfall. Mr. Bivens will not undertake this project until cooler weather reduces the likelihood of an encounter with the local reptiles.

4. Report from the City Attorney Matt Foster:

(a) Revision of Article IV and V (Landscape & Resources Standards) and the Zoning Ordinance. Mr. Foster discussed the complications involved and is

working with Joe Hodgson and preparing to present this information in an upcoming workshop of revising the Zoning Ordinance.

5. New Business: Discuss Amending the Ordinance and changing the Board of Commissioners meeting schedule to one meeting per month. Item was deferred.

6. Public Comments: no comment was offered.

There being no further matters to be discussed and no further business to come before the Board, the meeting was adjourned.

Recorder

Mayor