

**MINUTES OF A MEETING OF
THE BOARD OF COMMISSIONERS OF
THE CITY OF FOREST HILLS**

JULY 21, 2011

The Forest Hills Board of Commissioners (herein also the "Board") held its regular meeting on July 21, 2011 at the City's Offices, 4012 Hillsboro Road, Nashville, Tennessee, beginning at 5:00 p.m. Mayor Coke presided. Also present were Commissioner Douglas, Vice Mayor Lovell, Matt Foster, City Attorney and Al Deck, City Manager. Others present are shown on the attached sign-in sheet. A copy of the Agenda is also attached to these minutes.

1. Approval of the Minutes: Upon motion by Commissioner Douglas, which was seconded by Vice Mayor Lovell, the Members unanimously voted to approve the Minutes of the July 7, 2011 meeting.

2. Report from the City Manager, Al Deck.

(a) Sequoia Swim Club-Chris Mitchell: Mr. Mitchell, on behalf of the Sequoia Membership, extended an invitation to the Board and staff to enjoy the facilities of the Club during the month of August. The Board expressed their appreciation.

(b) Approval of the June Financial Statements: Upon motion by Vice Mayor Lovell, which was seconded by Commissioner Douglas, the Members unanimously voted to approve the June Financial Statements.

(c) Hillsboro Road Project--Posts & Signs: The Manager informed the Members that we are still waiting for the Tennessee Department of Transportation's approval of the City's new sign posts along Hillsboro Road. T.D.O.T. has approved the signs, but the City Engineer does not have a complete list of signs or the proper locations of the replacement posts and signs. We will clarify these matters when the City Engineer returns from vacation.

(d) Fund Balance Classifications: The Governmental Accounting Standards Board (GASB) has eliminated the classification of “Designated” fund balances. The new classifications are as follows: Non-Spendable; Restricted; Committed; Assigned; and Unassigned. The Manager suggested a workshop to study the City’s long range capital expenditures and classify funds accordingly. The only action required at this time is the removal of the term “Designated” from the Balance Sheet. Upon motion by Commissioner Douglas, which was seconded by Vice Mayor Lovell, the Members unanimously voted to eliminate the term “Designated” from portions of the Fund Balance, for the audit ending June 30, 2011.

3. Report from the City Attorney, Matt Foster:

(a) Update—Hillsboro Church of Christ: Mr. Foster provided a Status Report on the Hillsboro COC construction project. Other than construction of the building, three areas remain open: Landscaping; Lighting; and a Zoning Letter. The landscaping work is still in progress and upon completion the plantings will be inspected and compared with the original plan. This verification will be conducted by Mr. Joe Hodgson of Hodgson & Douglas. A Maintenance Bond is also required when the landscape material is in place. Once the lighting is installed, an inspection will also be required to verify compliance with the Zoning Ordinance for light pollution. Upon completion of the entire project, the church must record a zoning letter summarizing the permissible use of the property. Lastly, the church will present plans to the Board of Commissioners for signage on the property. The Zoning Ordinance limits signage to one sign per street frontage. Any variation will require review by the Planning Commission and final approval of the Board of Commissioners.

4. City Engineer, Mr. Brad Bivens: Mr. Bivens is on vacation and the City Manager informed the members that an ad is currently in the local newspaper seeking bids for the two pending projects: Cliftee Drive and Timberwood Drive. Bids are due 10:00 a.m. Wednesday, August 3rd and will be presented to the members during the regularly scheduled meeting August 4, 2011. The Board of Commissioners will consider the lowest and most responsive bidder and award a contract.

5. Public Comments: Mr. Charlie Martin complimented the new website and the posting of agendas prior to the meeting.

There being no further matters to be discussed and no further business to come before the Board, the meeting was adjourned.

Recorder

Mayor