

# Minutes of a meeting of the Board of Commissioners of the City of Forest Hills

May 19, 2011

The Forest Hills Board of Commissioners (herein also the "Board") held its regular meeting on May 19, 2011 at the City's Offices, 4012 Hillsboro Road, Nashville, Tennessee, beginning at 5:00 p.m. Mayor Coke presided. Also present were Commissioner Douglas, Vice Mayor Lovell, Matt Foster, City Attorney and Al Deck, City Manager. Others present are shown on the attached sign-in sheet. A copy of the Agenda is also attached to these minutes.

Approval of the Minutes: Upon motion by Vice Mayor Lovell, which was seconded by Commissioner Douglas, the Members unanimously voted to approve the Minutes of the May 5, 2011 meeting.

## 2.. Report from the City Manager, Al Deck.

(a) Henry Trost- Percy Priest PTO: Mr. Trost reviewed the PTO's fund raising efforts and reported that the PTO has exceeded the Board of Commissioners' requirement of matching the Board's \$300,000 pledge. To date the PTO has accumulated the following amount in cash and pledges:

Cash donations: \$ 239,906.00

Pledges payable 2011: \$ 24,929.00

Pledges payable 2012: \$ 30,885.00

Pledges payable 2013 (1st qtr.) \$ 10,000.00

PPE/Families/Neighbors Total: \$ 305,720.00

Funds raised to date:

Forest Hills: \$ 300,000

Oak Hill: \$ 100,000

Anonymous: \$ 100,000

PPE/Families/Neighbors: \$ 306,000

Total: \$ 806,000

After receiving PTO's report, the Members presented Mr. Trost with a check for \$300,000 and expressed congratulations for a job well done.

(b) Mr. David Waller – Update on City Hall: Windows are scheduled for delivery next week and installation will allow the building to be secured and in the dry. The projected completion date is October.

(c) Proposed Budget for 2011 / 2012: The City Manager submitted the proposed budget for approval on first reading. Notice will be published and the second and final reading scheduled on June 16, 2011. Upon motion by Commissioner Douglas, which was seconded by Vice Mayor Lovell, the Members unanimously voted to approve the 2011/2012 budget on first reading.

## 3. Report from the City Attorney, Matt Foster:

(a) Landscape Maintenance Contract: The Landscape Maintenance Contract, previously approved by the Members and awarded to the low bidder (The Parke Company), is completed. The contract addresses as needed services, such as; watering within described areas; mowing of rights-of-way where required; and Bison Meadows. The contract has an annual cost of \$45,500.00, payable in 12 equal installments of \$3,791.66. Two areas also included, but which remain undefined at this time are: the City Hall lawn and plantings, and proposed additional Gateway Entrances and Piers. The number of locations and total amount of landscaped area is currently unknown. These areas will be price and added to the contract when the projects are completed.

#### 4. Report for the City Engineer, Brad Bivens:

(a) Tyne Estates: BAC Paving will mobilize next week and complete the utilities, paving, and landscape work within the subdivision.

(b) Cambridge Downs: Mr. Roger Brown is the new developer for Cambridge Downs and has assumed all responsibilities for completion of the property from the Goldstons. The immediate priority is correction of the drainage and driveway issue at lot one. Drainage and ditch improvements will follow.

(c) Hillsboro Pike Guardrail: The engineer reported that the State contract for powder coated guardrail has expired. This will create the need for advertisement and bidding of the labor and material.

(d) Mr. Bivens also reported on the sign study for Otter Creek. Twelve (12) existing posts and signs can be removed from the street; however, four (4) new signs will be required to meet traffic codes.

#### 5. Public Comments:

a. Bill Hawkins, of 1901 Kingsbury, informed the members about the failure of the newly installed posts and signs on Kingsbury. The City Manager has spoken with both the installer and manufacturer of the breakaway devices. The manufacturer has the failed break-away device in its facility and it is being investigated. The company is also considering sending a company representative to visit the site. Mr. Deck will follow up with both parties and continue to monitor the situation.

b. Mr. Em Ghianni, of 6013 Andover, made a second requested for the City to clean the ditch which crosses his private property. Mr. Ghianni stated he knows it is "against the law," for the city to do such work; however, he feels the city has a moral obligation to remove the rock and gravel from the May flood.

c. Coffman

There being no further matters to be discussed and no further business to come before the Board, the meeting was adjourned.