

## Minutes of a meeting of the Board of Commissioners of the City of Forest Hills

April 21, 2011

The Forest Hills Board of Commissioners (herein also the "Board") held its regular meeting on April 21, 2011 at the City's Offices, 4012 Hillsboro Road, Nashville, Tennessee, beginning at 5:00 p.m. Mayor Coke presided. Also present were Commissioner Douglas, Vice Mayor Lovell, Matt Foster, City Attorney and Al Deck, City Manager. Others present are shown on the attached sign-in sheet. A copy of the Agenda is also attached to these minutes.

1. Approval of the Minutes: Upon motion by Vice Mayor Lovell, which was seconded by Commissioner Tim Douglas, the Board unanimously voted to approve the minutes of the March 3, 2011 meeting.

2. Report from the City Manager, Al Deck.

(a) City Hall Bids for Website: The City Manager presented a recap of bids for the City's Website. Since the Manager was absent for the April 17th meeting, he stated he would schedule interviews with all three responders to the request for proposals for next week and present written proposals for the May 5th meeting.

(b) Discussion of the AV/ Security Bids for City Hall: The Manager reminded the Members that an independent third party was invited to review both the security and the audio visual bids. The security bid was reviewed and recommended by the consultant with only one comment: consider glass breakage detectors on the street side of the building.

The A/V consultant expressed concern about only one major area: the speakers. He expressed a preference for "box" speakers, rather than recessed ceiling mounted speakers, which produce a better sound. The drawback to box speakers is appearance. They would be suspended below the ceiling and would not offer an aesthetically appealing appearance. Another issue to consider with respect to the audio system is the possible lack of sufficient programming time for the sound system and the Crestron system controller. Additional programming time could result in additional hourly charges to get the system set to our standards. The final recommendation from the A/V consultant was to reject the specified microphones and accept the optional microphones manufactured by Shure. The Board questioned the City Manager about the appearance of the box speakers and requested that he visit a location with that type installation and report on the appearance. A question was also raised about painting the speakers to coordinate with the ceiling and wall paint. The manager promised to report his findings.

(c) Approval of March Financial Statements: Following a motion Commissioner Douglas, which was seconded by Vice Mayor Lovell, the Members unanimously voted to approve the March Financial Statements.

(d) Verizon Contract: The City Manager requested approval of a new two-year contract with Verizon for the City's cell phone.

3. Report from the City Attorney, Matt Foster:

(a) Zoning Ordinance: Mr. Foster delivered a copy of the proposed revisions to the 2001 Zoning Ordinance. The City Attorney briefly outlined the review and approval process, which begins later in the Planning Commission meeting.

(b) Report on Revision to the Proposed Landscape Contract: Mr. Foster stated that the Zoning Ordinance has been the primary focus during the last two weeks and promised the landscape contract will be ready next week.

4. Report from the City Engineer, Brad Bivens:

(a) Tyne Estates: Mr. Bivens reported that he met with a representative of BAC and they are confident they can

resolve all outstanding issues to complete the subdivision and allow the City to close out the letter of credit funds held by the City.

(b) Cambridge Downs: Mr. Bivens also reported on the status of this subdivision and stated that it can also be completed prior to the year end.

(c) Hillsboro Pike Guardrail: Mr. Bivens stated that the Tennessee Department of Transportation made an error in calculating the City's share of the Hillsboro guardrail project. There was an error in the unit cost and also an omission of four of the end treatments. The additional cost is approximately \$27,580.

5. Public Comments: None

There being no further matters to be discussed and no further business to come before the Board, the meeting was adjourned.