

## Minutes of a meeting of the Board of Commissioners of the City of Forest Hills

April 7, 2011

The Forest Hills Board of Commissioners (herein also the "Board") held its regular meeting on April 7, 2011 at the City's Offices, 4012 Hillsboro Road, Nashville, Tennessee, and beginning at 5:00 p.m. Mayor Coke presided. Also present were Commissioner Douglas, Vice Mayor Lovell, and Matt Foster, City Attorney. Others present are shown on the attached sign-in sheet. A copy of the Agenda is also attached to these minutes.

1. Approval of the Minutes. Upon motion by Commissioner Douglas, which was seconded by Vice Mayor Lovell, the Board unanimously voted to approve the minutes of the March 17, 2011 meeting.

2. Citizen Comments. Mrs. Mindy Ireland, 2000 Earlington Drive, reported that she has encountered persons soliciting the sale of magazines at her house on three occasions. In each case, the sales person did not appear to have a permit from the city, and each sales person quickly became confrontational and/or aggressive. Mrs. Ireland reported the third instance to Metro 911, which responded in a timely manner. Mrs. Ireland requested that the city consider creating its own police department, or, in the alternative, the city work with Metro to provide more police protection.

Mr. Garry Sharpe, Tyne Boulevard, requested that the city post the agenda of the Board of Commissioners on its website 48 to 72 hours prior to each meeting. Mr. Sharpe reported that he and his neighbors would like to review an agenda in advance of a meeting to determine whether they want or need to attend. Mayor Coke and the Board indicated a desire that the new website be able to handle such routine matters.

Pastor Jim Hughes, from Forest Hills United Methodist Church, stated that the Zoning Ordinance, as currently written, limits the church to holding its Farmer's Market on only 15 weekends per year. Because the Farmer's Market was such a success in 2010, the church would like to expand its program to 22 weeks. The Farmer's Market would begin in June 2011 and run every weekend through the end of October. The Board of Commissioners instructed the City Attorney to determine how to permit such a use, either by amending the Zoning Ordinance or giving a special permit.

3. Report from the City Attorney. The City Attorney delivered the City Manager's report in addition to his own report.

a. Bids for Website. Mr. Foster reported that the city received three proposals for the city's website revision. Because all three are qualified vendors, Mr. Foster recommended that the City Manager and a member of the Board interview each of the vendors to select the vendor best suited to provide the services. The Board of Commissioners requested that the City Manager interview each such vendor and make a recommendation.

b. Bids for Landscaping and Maintenance Contract. Mr. Foster reported that the Parke Company was the only bidder for the Landscaping and Maintenance Contract. Because the bid specifications had been properly advertised, a lengthy bid period had run, and other landscaping contractors were aware but chose not to submit bids, Mr. Foster recommended that the Board of Commissioners award a contract to the Parke Company. Upon motion by Commissioner Douglas, which was seconded by Vice Mayor Lovell, the Board unanimously voted to award the Landscaping and Maintenance Contract to the Parke Company.

c. 2011 Amended and Restated Zoning Ordinance. Mr. Foster presented a draft of the 2011 Amended and Restated Zoning Ordinance, together with a checklist showing the remaining work that must be accomplished before the Zoning Ordinance can be adopted. In addition, Mr. Foster submitted a proposed timeline for adopting the Zoning Ordinance.

4. Adjourn. There being no further matters to be discussed and no further business to come before the Board, the meeting was adjourned.