

Minutes of a meeting of the Board of Commissioners of the City of Forest Hills

March 17, 2011

The Forest Hills Board of Commissioners (herein also the "Board") held its regular meeting on March 17, 2011 at the City's Offices, 4012 Hillsboro Road, Nashville, Tennessee, beginning at 5:00 p.m. Mayor Coke presided. Also present were Commissioner Douglas, Vice Mayor Lovell, Matt Foster, City Attorney and Al Deck, City Manager. Others present are shown on the attached sign-in sheet. A copy of the Agenda is also attached to these minutes.

1. Approval of the Minutes: Upon motion by Vice Mayor Lovell, which was seconded by Commissioner Tim Douglas, the Board unanimously voted to approve the minutes of the March 3, 2011 meeting.

2. Report from the City Manager, Al Deck.

(a) City Hall Bids for Audio Visual/ Security & Access Control: The City Manager presented a recap of bids for A/V equipment and extended warranties from three vendors: Technical Innovations; Multi-Media Masters; and CustoMedia. The proposal was complex and the City Manager expressed uncertainty on a couple of items; stating he had been party to previous installations in which the sound systems failed and had to be replaced. Given the nature of the electronics, the Members took no action and expressed a desire to hire an independent party to evaluate all specifications for both bids

and confirm suitability for the City's installation.

(b) Approval of February Financial Statements: Following a motion by Vice Mayor Lovell, which was seconded by Commissioner Douglas, the Members unanimously voted to approve the February financial statements.

(c) Update on Website & Landscape Maintenance Contract: Both items were advertised in the local paper and bids are due March 30th. Both items will appear on the April 7 agenda for action.

(d) Building Code Upgrade to 2009: This was an informational item only. The City currently operates under the 2003 International Building Code. Previously the 2006 standard was issued by IBC and now the 2009 version is available. The City of Forest Hills will need to begin the process to upgrade and move directly to the 2009 version. The Building inspector will review both editions within the next few months. The staff will present an outline of the differences and make a recommendation to the Members.

(e) Trivia: the Manager informed the members that Ms. Cynthia Despot began investigating the question of several missing years in the administration history of the City of Forest Hills. Previously history indicated that four manager served the city during its 54 year history. However the City Manager could not fit 54 years into the tenure of the four managers. Ms. Despot reviewed the antique minutes and determined that in fact the City was served by five managers. The approximate tenure is as follows: Ms. Mildred Paris, January 1957 to March 1961; Ms. Julia Baker, March 1961 to June 1985; Mr. Tom Balthrop, July 1985 to December 1999; Mr. Jim Pitman, January 2000 to July 2005; (interim manager Tom Balthrop returned and served August 2005 to November 2005); Al Deck, December 2005 to current.

3. Report from the City Attorney, Matt Foster:

(a) Zoning Ordinance: Mr. Foster informed the members he intends to offer revisions to the Zoning Ordinance. The Members scheduled a working session for 9 a.m., March 29th in the attorney's office. Following the work session, the revised Ordinance will come to the Members for first reading. The Ordinance will continue through the normal process of Planning Commission review and return to the Board of Commissioners for 2nd and final reading

4. City Hall Committee: Mr. Clay Jackson spoke on behalf of the committee and they will consider paint and floor covering materials prior to considering furniture.

Mr. Jackson also mentioned that due to the recent tragedy in Japan with an earthquake and tsunami, the Japan-American Society of Tennessee has established a fund raising effort and is seeking donation to the Tomodachi Fund. Vice Mayor Lovell offered a motion to approve a donation not to exceed \$5,000. The motion was seconded by Commissioner Douglas, the Members unanimously voted to approve a donation not to exceed \$5,000.

5. Public Comments: Dr. Larry Wolf, 2008 Tyne Blvd. requested the City Manager look at a drainage area on his property.

There being no further matters to be discussed and no further business to come before the Board, the meeting was adjourned.